

**Maine Township Town Hall**  
**1700 Ballard Road Park Ridge, IL 60068**  
Thursday, December 27, 2018 @ 7:30 pm

**REVISED AGENDA**

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance, Town fund, and Road District Expenditures.

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

1. Approval of Minutes of November 27, 2018 Bill Pay Review
2. Approval of Minutes of November 27, 2018 Board Meeting
3. Public Participation
4. Approval of General Assistance Expenditures
5. Approval of Road District Expenditures
6. Approval of General Town Fund Expenditure
7. Presentation of Check to Honor Flight Chicago

**Discussion and Potential Action on the Following Items Listed Under Old & New Business: (except asterisk items)**

8. New Business

- Agency Funding Allocations
- Approval of Resolution 2018-9, Scheduled Regular Board Meetings 2019-20
- Salary Study

9. Old Business

- Policies & Procedures:
  - Posting Financial and Other Records on our Website
- Tax Abatement/Discussion Only\*
- Discussion only of IMRF expenses/reimbursement\*

10. Personnel

- MaineStay Office Manager Position

11. Officials' Reports

12. Administrator's Report

13. Closed Session

14. Adjournment



## ADMINISTRATOR'S REPORT

Date: December, 2018

To: All Elected Officials

From: Dayna Berman, Administrator

As you take a walk through the front hallway of town hall, please note we have a donation box for homeless veterans sponsored by the American Legion. We always arrange, and have for the last several years, at holiday time to put a box in the front entrance. Many of our residents already have graciously donated items as the box is quickly filling up. We cannot thank them enough for their generosity.

This time of the year, department heads begin working on staff evaluations. I have asked that all evaluations be turned in by the end of January. We also ask each employee to fill out a self-evaluation form that is to be turned in to their immediate supervisor. After the first of year, we will also be reviewing job descriptions.

With an administrative change in our OEM department, Supervisor Morask and I will be meeting with OEM volunteers to discuss the continuation of the program, where we see the program going and making a smooth transition with staff.

This month, I diligently worked on many drafts of the 2018 Levy. It was interesting to see the variations in end totals with different amounts of percentage differences. Thank you for everyone's patience while producing all requested documents.

The community, both residents and businesses, continue to be extremely generous as our Maintenance Foreman and crew have been busy picking up food donations as we continue through this holiday season. Thank you also to Carol Langan who also has been very busy in the food pantry getting organized. We also have many residents who continue to drop off food at town hall. We are fortunate that we are able to hand out many food items to residents in need during this time of year.

Please be on the lookout for our winter edition of the Mainely News after the new year. As always, we will be featuring informative upcoming programs, photos of events and useful articles.

Warmest wishes for a Happy Holiday season and a wonderful New Year!

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
		11:48:10 AM												
	<b>REVENUE</b>													
	Property Tax	1,620,713.00	27,304.72	43,690.57	0.00	1,102,494.85	849,934.16	9,172.22	11,076.66	12,029.57	3,676,415.75	4,522,119.00	845,703.25	19%
	Interest Income	1,285.87	1,342.17	1,967.66	1,802.97	1,932.31	2,155.99	1,946.70	2,256.28	1,960.26	16,650.21	13,198.00	-3,452.21	-26%
	MaineStay Fees	842.00	3,794.00	6,201.00	1,519.00	1,680.00	1,331.00	979.00	2,874.00	394.00	19,614.00	14,952.00	-4,662.00	-31%
	Senior Programs	1,500.00	0.00	500.00	1,554.00	0.00	0.00	0.00	0.00	0.00	3,554.00	11,633.00	8,079.00	69%
	MaineStreamers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312,365.00	312,365.00	100%
	Yard Stickers and Rebates	195.00	1,714.71	857.50	1,017.35	2,289.09	1,117.05	0.00	2,246.41	0.00	9,437.11	11,355.00	1,917.89	17%
	Postage	570.68	241.78	659.40	373.66	373.62	263.76	175.84	324.80	373.66	3,357.20	7,685.00	4,327.80	56%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	2,850.00	1,185.00	66.49	250.00	4,351.49	5,700.00	1,348.51	24%
	Passport Fees	7,656.00	7,144.00	7,729.00	5,829.00	6,056.00	6,367.00	3,855.00	4,770.94	4,317.00	53,723.94	69,000.00	15,276.06	22%
	Vehicle Sticker Fees	25.00	0.00	115.00	9,303.22	6,575.80	218.00	0.00	106.25	715.30	17,058.57	17,500.00	441.43	3%
	Transportation Fees	20.00	77.00	132.00	160.00	140.00	133.00	123.00	60.00	110.00	955.00	1,600.00	645.00	40%
	Prsnl Prop Replacement Tax	7,138.75	27,805.60	14,958.37	0.00	11,655.76	1,178.01	0.00	10,548.05	0.00	73,284.54	73,030.00	-254.54	0%
	Other Income	459.40	-34.45	25.00	334.40	250.00	0.00	743.90	1,190.00	128.67	3,096.92	2,000.00	-1,096.92	-55%
	<b>NET REVENUE</b>	1,640,405.70	69,389.53	76,835.50	21,893.60	1,133,447.43	865,547.97	18,180.66	35,519.88	20,278.46	3,881,498.73	5,062,137.00	1,180,638.27	23%

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>EXPENSES</b>													
	<b>ADMINISTRATION</b>													
	Gross Pay Account	62,660.15	57,164.51	66,616.57	81,232.12	63,951.92	58,084.74	56,679.26	56,810.38	81,543.80	584,743.45	782,450.00	197,706.55	25%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,759.83	4,309.26	5,088.27	6,176.46	4,855.07	4,406.22	4,298.69	4,308.74	6,206.93	44,409.47	61,729.00	17,319.53	28%
	IMRF	5,957.92	5,196.21	6,403.72	7,460.54	5,762.54	5,130.99	5,133.71	5,160.87	7,678.56	53,885.06	67,812.00	13,926.94	21%
	Administrative Div. Health Ins.	27,327.21	27,379.89	26,353.44	25,629.28	20,316.62	25,296.00	25,296.00	25,296.00	24,867.35	227,761.79	305,000.00	77,238.21	25%
	Life Insurance	194.60	194.60	180.70	180.70	166.80	180.70	180.70	180.70	162.84	1,622.34	2,255.00	632.66	28%
	Dental Insurance	2,537.69	142.20	1,997.45	2,641.30	4,034.50	-186.30	1,229.60	314.90	526.40	13,237.74	20,000.00	6,762.26	34%
	Accounting Services	1,240.85	1,226.40	3,432.57	1,602.39	14,184.51	5,789.27	1,248.76	2,476.12	1,580.81	32,781.68	30,887.00	-1,894.68	-6%
	Building & Grounds Maint	1,204.18	2,119.09	1,654.93	1,691.59	1,586.08	5,024.89	1,757.61	2,137.61	2,327.72	19,503.70	25,242.00	5,738.30	23%
	Community Info-Support	0.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	28,328.00	47,578.00	19,250.00	40%
	Conferences Meetings	75.00	0.00	0.00	40.00	0.00	0.00	0.00	785.00	-165.00	735.00	3,570.00	2,835.00	79%
	Special Programs	500.00	0.00	525.00	25.00	0.00	90.41	250.00	976.03	0.00	2,366.44	6,459.00	4,092.56	63%
	Dues Subscriptions	0.00	0.00	350.00	35.00	0.00	3,592.59	0.00	0.00	0.00	3,977.59	6,316.00	2,338.41	37%
	Equipment Leasing Maint	1,191.11	522.00	0.00	3,364.27	717.44	1,191.11	1,364.16	1,050.00	0.00	9,400.09	18,527.00	9,126.91	49%
	Gen Ins Liability Ins Bond	0.00	0.00	52,959.00	0.00	0.00	0.00	0.00	0.00	0.00	52,959.00	53,835.00	876.00	2%
	Website/Email Host	5,000.00	0.00	0.00	3,933.76	450.00	3,500.00	0.00	0.00	0.00	12,883.76	14,000.00	1,116.24	8%
	Print Management	584.68	381.09	527.30	456.70	426.42	393.23	430.29	410.40	362.34	3,972.45	4,637.00	664.55	14%
	Computer Tech Support	545.00	545.00	545.00	545.00	495.00	520.00	520.00	520.00	520.00	4,755.00	8,052.00	3,297.00	41%
	Legal Services	6,831.88	828.75	25,703.22	34,541.87	22,332.48	16,604.68	8,972.40	13,841.05	11,934.83	141,591.16	165,000.00	23,408.84	14%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	25.18	6.87	0.00	32.05	1,630.00	1,597.95	98%
	Police Protection	4,600.00	4,200.00	4,400.00	0.00	4,400.00	0.00	4,400.00	4,000.00	0.00	26,000.00	45,600.00	19,600.00	43%
	Plan Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	1,460.72	-1,350.42	3,579.46	7,559.74	-1,400.95	3,584.97	7,591.20	-1,519.73	3,990.15	23,495.14	33,962.00	10,466.86	31%
	Printing Publishing	598.74	1,539.84	1,618.48	2,286.44	1,529.00	6,754.39	8,896.62	330.94	1,590.26	25,144.71	38,796.00	13,651.29	35%
	Code Enforcement Expense	44.71	60.96	143.77	25.47	124.49	25.40	25.40	25.54	165.54	641.28	673.00	31.72	5%
	Maine Township Rec. Connections	4,160.25	4,060.50	4,719.63	4,181.66	1,898.23	2,244.70	7,771.79	3,842.74	2,385.78	35,265.28	45,060.00	9,794.72	22%
	Telecommunications	1,871.88	1,945.15	1,944.95	1,640.82	1,918.19	1,952.54	1,952.40	1,969.37	1,981.31	17,176.61	25,519.00	8,342.39	33%
	Staff Training	99.00	25.00	0.00	0.00	0.00	0.00	0.00	199.00	-199.00	124.00	436.00	312.00	72%
	Transportation/Mainlines	0.00	203.00	545.00	620.00	390.00	585.00	425.00	0.00	880.00	3,648.00	5,281.00	1,633.00	31%
	Utilities	1,968.37	2,226.24	1,337.17	1,719.98	1,969.77	1,954.57	1,975.26	1,728.67	2,161.54	17,041.57	21,100.00	4,058.43	19%
	Miscellaneous (Adminstr)	0.00	0.00	0.00	65.98	0.00	0.00	0.00	0.00	0.00	65.98	500.00	434.02	87%
	Neighborhood Watch	35.00	240.00	0.00	0.00	0.00	1,964.74	0.00	0.00	0.00	2,239.74	3,029.00	789.26	26%
	Office Supplies/Sm. Equipment	473.82	485.03	447.97	386.48	660.84	243.42	0.00	1,603.88	1,463.57	5,765.01	17,500.00	11,734.99	67%
	Operating Supplies Maint	372.46	867.05	1,042.70	634.72	1,123.27	183.11	340.13	556.83	1,367.47	6,487.74	8,500.00	2,012.26	24%
	Vehicle Expense	124.55	75.36	231.25	62.70	1,372.39	50.95	15.00	38.53	0.00	1,970.73	3,381.00	1,410.27	42%
	Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137.80	0.00	137.80	10,000.00	9,862.20	99%
	Equipment Purchases	0.00	0.00	0.00	0.00	5,875.00	0.00	0.00	0.00	0.00	5,875.00	10,000.00	4,125.00	41%
	Capital Fund	0.00	165.00	141.30	0.00	0.00	3,482.00	0.00	6,600.00	0.00	10,388.30	250,000.00	239,611.70	96%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>136,419.60</b>	<b>118,457.71</b>	<b>216,171.15</b>	<b>192,280.97</b>	<b>162,680.61</b>	<b>156,185.32</b>	<b>144,320.16</b>	<b>137,329.24</b>	<b>156,874.20</b>	<b>1,420,718.96</b>	<b>2,144,319.00</b>	<b>723,906.34</b>	<b>34%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>ASSESSOR</b>													
	Assessor Division Salary	13,652.45	13,978.72	13,946.95	20,962.79	15,316.03	14,168.00	14,303.00	14,173.40	21,252.00	141,753.34	179,147.00	37,393.66	21%
	Assessor Division SS	976.87	999.40	994.56	1,495.07	1,094.55	1,006.74	1,017.07	1,007.15	1,529.15	10,120.56	12,813.00	2,692.44	21%
	Assessor Division IMRF	1,511.94	1,542.26	1,542.26	2,313.39	1,683.35	1,569.92	1,569.92	1,569.92	2,354.88	15,657.84	20,009.00	4,351.16	22%
	Health Insurance	9,010.47	9,010.47	9,010.47	8,792.46	9,465.24	9,465.24	9,465.24	9,465.24	9,465.24	83,150.07	110,090.00	26,939.93	24%
	Dental Insurance	18.00	312.00	167.00	322.00	1,712.30	207.60	756.80	238.40	651.60	4,385.70	5,022.00	636.30	13%
	Life Insurance	41.70	41.70	41.70	41.70	41.70	41.70	41.70	41.70	41.70	375.30	487.00	111.70	23%
	Conferences Meetings	10.10	0.00	0.00	0.00	18.00	0.00	0.00	0.00	0.00	28.10	848.00	819.90	97%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	475.00	1,025.00	550.00	54%
	Dues-Subscriptions	0.00	0.00	88.00	0.00	0.00	59.00	0.00	0.00	5.00	152.00	300.00	148.00	49%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	350.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	22.45	0.00	134.52	48.73	0.00	0.00	60.93	266.63	1,200.00	933.37	78%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	151.00	151.00	100%
	Sidwell Maps	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	707.00	707.00	100%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	116.00	116.00	100%
	Miscellaneous	72.99	0.00	104.22	0.00	0.00	0.00	0.00	0.00	0.00	177.21	1.00	-176.21	-17621%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>25,294.52</b>	<b>25,884.55</b>	<b>26,392.61</b>	<b>33,927.41</b>	<b>29,465.69</b>	<b>26,566.93</b>	<b>27,153.73</b>	<b>26,495.81</b>	<b>35,360.50</b>	<b>256,541.75</b>	<b>332,268.00</b>	<b>75,726.25</b>	<b>23%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>MAINESTAY</b>													
	MaineStay Salary	26,869.62	26,974.27	27,033.65	37,781.75	29,825.61	26,518.96	26,464.51	26,464.51	39,723.99	267,656.87	362,140.00	94,483.13	26%
	Social Security	1,963.40	1,967.44	1,971.99	2,690.62	2,182.22	1,929.24	1,924.54	1,924.54	2,914.04	19,468.03	27,708.00	8,239.97	30%
	IMRF	3,320.52	3,320.52	3,320.52	4,561.36	3,559.78	3,319.20	3,319.20	3,319.20	4,978.80	33,019.10	46,917.00	13,897.90	30%
	Administrative Div. Health Ins.	12,736.45	12,736.45	12,736.45	12,480.98	12,347.36	12,347.36	13,522.05	13,522.05	13,522.05	115,951.20	160,000.00	44,048.80	28%
	Life Ins.	97.30	97.30	97.30	97.30	83.40	83.40	97.30	97.30	97.30	847.90	1,135.00	287.10	25%
	Dental Ins.	530.80	325.00	462.00	833.00	36.00	306.00	532.20	274.00	42.00	3,341.00	7,000.00	3,659.00	52%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00	159.98	489.98	823.00	333.02	40%
	Consultation/Staff Training	0.00	0.00	0.00	0.00	0.00	488.99	210.99	81.00	247.00	1,027.98	1,971.00	943.02	48%
	Special Programs - MaineStay	28.44	289.47	5,212.56	965.87	0.00	0.00	215.00	77.93	309.18	7,098.45	10,000.00	2,901.55	29%
	Dues-Subscriptions/Licensures	250.00	0.00	125.00	0.00	0.00	250.00	850.00	0.00	0.00	1,475.00	1,874.00	399.00	21%
	Print Management	482.34	482.34	482.34	482.34	482.34	482.34	482.34	482.34	482.34	4,341.06	5,900.00	1,558.94	26%
	Gen Ins Liability Ins Bond	0.00	1,150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,150.00	1,200.00	50.00	4%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	4,780.00	6,340.00	1,560.00	25%
	Mileage-Travel-Lodging Exp	0.00	56.51	0.00	0.00	51.03	54.61	112.98	21.09	779.74	1,075.96	924.00	-151.96	-16%
	Postage	184.71	17.22	20.42	4.70	44.65	9.40	18.80	11.75	38.25	349.90	420.00	70.10	17%
	Printing-Publishing	0.00	126.40	132.41	134.00	14.98	63.22	38.25	38.25	5.85	553.36	1,391.00	837.64	60%
	Community Education	20.28	20.94	0.00	0.00	0.00	0.00	0.00	40.08	0.00	81.30	137.00	55.70	41%
	Training Manual & Books	0.00	0.00	0.00	0.00	107.66	0.00	0.00	0.00	0.00	107.66	289.00	181.34	63%
	Miscellaneous	0.00	0.00	40.85	0.00	0.00	0.00	0.00	0.00	0.00	40.85	45.00	4.15	9%
	Office Supplies/Sm Equipment	0.00	398.49	74.88	0.00	477.60	40.85	0.00	353.19	0.00	1,345.01	4,000.00	2,654.99	66%
	Substance Abuse Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Youth Recreation Fund	0.00	0.00	0.00	463.82	187.50	1,773.00	0.00	0.00	540.00	2,964.32	3,000.00	35.68	1%
	Summer Youth Camp	0.00	1,020.00	2,582.95	842.47	3,783.67	1,719.16	0.00	0.00	0.00	9,948.25	10,000.00	51.75	1%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	0.00	173.97	256.51	0.00	430.48	800.00	369.52	46%
	<b>Total</b>	<b>47,028.86</b>	<b>49,527.35</b>	<b>54,838.32</b>	<b>61,883.21</b>	<b>53,703.80</b>	<b>49,905.73</b>	<b>48,482.13</b>	<b>47,813.74</b>	<b>64,360.52</b>	<b>477,543.66</b>	<b>654,015.00</b>	<b>176,471.34</b>	<b>27%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>SENIOR</b>													
	Senior Salary	16,357.08	18,420.77	13,477.62	22,883.38	19,607.81	17,559.24	17,559.24	17,559.24	26,338.86	169,763.24	221,117.00	51,353.76	23%
	Social Security	1,221.02	1,378.90	1,009.54	1,777.87	1,470.52	1,313.80	1,313.80	1,313.80	1,985.44	12,784.69	16,913.00	4,128.31	24%
	IMRF	2,064.26	2,324.70	1,700.88	2,992.73	2,474.51	2,215.98	2,215.98	2,215.98	3,323.97	21,528.99	28,104.00	6,575.01	23%
	Life Ins.	55.60	55.60	41.70	41.70	55.60	55.60	55.60	55.60	55.60	472.60	769.00	296.40	39%
	Dental Ins.	18.00	24.00	24.00	18.00	24.00	355.00	580.60	248.00	319.20	1,610.80	5,787.00	4,176.20	72%
	Administrative Div. Health Ins.	8,184.35	8,184.35	5,809.56	5,616.32	7,321.10	7,321.10	7,321.10	7,321.10	8,557.61	65,636.59	90,000.00	24,363.41	27%
	Conferences-Meetings	0.00	0.00	157.00	0.00	84.19	0.00	0.00	0.00	0.00	241.19	866.00	624.81	72%
	Special Programs	0.00	0.00	120.49	6,033.15	0.00	0.00	0.00	0.00	629.15	6,782.79	9,657.00	2,874.21	30%
	Print Management	318.34	318.34	318.34	318.34	318.34	318.34	318.34	318.34	318.34	2,865.06	3,856.00	990.94	26%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00	100.00	125.00	25.00	20%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,084.00	1,084.00	100%
	Postage	1,071.61	956.46	1,052.91	1,001.18	1,006.33	1,023.52	765.34	901.47	801.97	8,580.79	11,552.00	2,971.21	26%
	Printing-Publishing	890.00	934.00	934.00	890.00	940.00	890.00	850.00	807.00	807.00	7,942.00	12,197.00	4,255.00	35%
	Telecommunications	2.56	2.42	2.42	2.56	1.89	2.52	4.02	2.52	1.89	22.80	25.00	2.20	9%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	600.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	407.82	0.00	0.00	0.00	354.79	762.61	4,284.00	3,521.39	82%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	4,780.00	10,715.00	5,935.00	55%
	MaineStreamers						0.00	0.00	0.00	0.00		327,000.00		
	<b>Total</b>	<b>30,727.82</b>	<b>33,144.54</b>	<b>25,193.46</b>	<b>42,120.23</b>	<b>34,232.11</b>	<b>31,575.10</b>	<b>31,604.02</b>	<b>31,263.05</b>	<b>44,013.82</b>	<b>303,874.15</b>	<b>744,651.00</b>	<b>440,776.85</b>	<b>59%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>CLERK</b>													
	Clerk's Division Salary	9,502.52	9,754.56	9,683.48	14,688.57	13,584.81	10,316.38	10,291.92	9,969.15	14,502.78	102,294.17	131,525.00	29,230.83	22%
	Social Security	713.09	736.35	730.92	1,104.87	1,028.09	778.08	772.03	747.33	1,096.04	7,706.80	10,062.00	2,355.20	23%
	IMRF	1,218.86	1,257.21	1,248.24	1,886.42	1,741.89	1,329.08	1,319.45	1,278.72	1,864.61	13,144.48	16,717.00	3,572.52	21%
	Administrative Div. Health Ins.	3,463.46	3,463.46	3,463.46	3,379.67	3,687.82	3,687.82	3,687.82	3,687.82	3,687.82	32,209.15	45,000.00	12,790.85	28%
	Life Ins.	27.80	27.80	27.80	27.80	27.80	27.80	27.80	27.80	27.80	250.20	324.00	73.80	23%
	Dental Ins.	1,378.80	12.00	337.60	12.00	73.00	12.00	12.00	147.00	73.00	2,057.40	3,000.00	942.60	31%
	Conferences-Meetings	0.00	75.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	145.00	853.00	708.00	83%
	Dues-Subscriptions	30.00	0.00	0.00	33.00	0.00	250.00	0.00	0.00	0.00	313.00	332.00	19.00	6%
	Print Management	252.34	252.34	252.34	252.34	252.34	252.34	252.34	252.34	252.34	2,271.06	3,028.00	756.94	25%
	Gen Insur Liability Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.00	145.00	100%
	Mileage-Travel-Lodging Exp	9.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.60	996.00	986.40	99%
	Honor Flight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
	Computer Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	4,780.00	6,340.00	1,560.00	25%
	Postage	506.11	966.41	1,077.35	1,070.88	1,539.14	498.41	623.51	706.04	968.47	7,956.32	7,332.00	-624.32	-9%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	847.00	847.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	126.00	126.00	100%
	Office Supplies/Sm Equipment	0.00	144.70	0.00	0.00	57.97	228.47	0.00	157.55	0.00	588.69	3,000.00	2,411.31	80%
	<b>Total</b>	<b>17,647.58</b>	<b>17,234.83</b>	<b>17,436.19</b>	<b>23,000.55</b>	<b>22,512.86</b>	<b>17,900.38</b>	<b>17,506.87</b>	<b>17,493.75</b>	<b>23,992.86</b>	<b>174,725.87</b>	<b>230,627.00</b>	<b>55,901.13</b>	<b>24%</b>



**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>OEM</b>													
	Emergency Mgmt Salary	691.88	663.75	1,035.00	1,400.64	1,661.31	536.74	565.29	1,039.22	919.31	8,513.14	14,722.00	6,208.86	42%
	OEM Social Security	52.93	50.77	79.17	107.19	127.10	41.07	43.25	79.50	70.31	651.29	1,206.00	554.71	46%
	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	387.00	387.00	100%
	Conferences-Meetings	0.00	71.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.49	100.00	28.51	29%
	Special Programs	0.00	0.00	0.00	0.00	0.00	10.52	0.00	0.00	0.00	10.52	200.00	189.48	95%
	Special Events	0.00	0.00	0.00	0.00	82.87	0.00	0.00	2.24	0.00	85.11	155.00	69.89	45%
	Citizen Corps Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.00	1,440.00	100%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Volunteer Insurance	0.00	581.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	581.40	582.00	0.60	0%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.00	24.00	100%
	Computer Tech Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Utilities	348.02	174.46	385.81	374.11	442.13	159.68	225.45	191.17	215.29	2,516.12	3,976.00	1,459.88	37%
	Telecommunications	231.70	231.50	231.50	0.00	0.00	277.61	555.36	268.60	268.60	2,064.87	2,820.00	755.13	27%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	28.00	28.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	13.96	0.00	0.00	7.98	0.00	0.00	0.00	21.94	500.00	478.06	96%
	Operating Supplies	0.00	0.00	82.12	0.00	0.00	0.00	0.00	0.00	0.00	82.12	138.00	55.88	40%
	Disaster Operations Supplies	0.00	200.00	0.00	0.00	0.00	123.00	0.00	0.00	0.00	323.00	628.00	305.00	49%
	Building	0.00	295.00	0.00	0.00	0.00	0.00	225.00	0.00	0.00	520.00	1,396.00	876.00	63%
	Vehicle Expense	0.00	0.00	0.00	0.00	0.00	61.45	0.00	0.00	252.20	313.65	614.00	300.35	49%
	<b>Total</b>	<b>1,324.53</b>	<b>2,268.37</b>	<b>1,827.56</b>	<b>1,881.94</b>	<b>2,313.41</b>	<b>1,218.05</b>	<b>1,614.35</b>	<b>1,580.73</b>	<b>1,725.71</b>	<b>15,754.65</b>	<b>28,970.00</b>	<b>13,215.35</b>	<b>46%</b>

**MAINE TOWNSHIP GENERAL TOWN FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	TOTAL OPERATING EXPENSES	258,442.91	246,517.35	341,859.29	355,094.31	304,908.48	283,351.51	270,681.26	261,976.32	326,327.61	2,649,159.04	4,134,850.00	1,485,997.26	<b>36%</b>

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Thursday, December 13, 2018</b>	11:47:03 AM												
	<b>REVENUE</b>													
	Beginning Balance													
	Property Tax	405,233.40	6,931.26	10,954.92	0.00	95,100.08	169,166.52	1,605.10	1,612.63	2,213.64	692,817.55	1,131,362.00	438,544.45	39%
	SS Reimbursement	1,445.00	0.00	0.00	0.00	0.00	1,140.00	2,000.00	2,493.15	0.00	7,078.15	20,900.00	13,821.85	66%
	Interest Income	328.52	355.86	527.76	477.37	527.60	542.32	496.69	585.76	532.99	4,374.87	3,685.00	-689.87	-19%
	Energy Assistance Revenue	5.00	1,320.00	780.00	420.00	200.00	109.00	419.00	216.00	1,128.00	4,597.00	12,960.00	8,363.00	65%
	Food Pantry Cash Donations	937.05	11,190.00	1,079.00	2,795.00	116.05	2,132.00	2,482.90	2,148.61	15,760.00	38,640.61	43,269.00	4,628.39	11%
	<b>Total</b>	<b>407,948.97</b>	<b>19,797.12</b>	<b>13,341.68</b>	<b>3,692.37</b>	<b>95,943.73</b>	<b>173,089.84</b>	<b>7,003.69</b>	<b>7,056.15</b>	<b>19,634.63</b>	<b>747,508.18</b>	<b>1,212,176.00</b>	<b>464,667.82</b>	<b>38%</b>
	<b>NET REVENUE</b>	<b>407,948.97</b>	<b>19,797.12</b>	<b>13,341.68</b>	<b>3,692.37</b>	<b>95,943.73</b>	<b>173,089.84</b>	<b>7,003.69</b>	<b>7,056.15</b>	<b>19,634.63</b>	<b>747,508.18</b>	<b>1,212,176.00</b>	<b>464,667.82</b>	<b>38%</b>
	<b>EXPENSES</b>													
	<b>EXPENSES-ADMINISTRATIVE</b>													
	Gross Pay Account	29,179.60	29,179.60	29,179.60	43,769.40	32,616.10	29,853.44	29,853.44	29,863.53	44,780.16	298,274.87	392,586.00	94,311.13	24%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	2,185.76	2,185.76	2,185.76	3,278.64	2,442.23	2,230.88	2,230.88	2,231.66	3,370.17	22,341.74	29,875.00	7,533.26	25%
	IMRF	3,682.47	3,682.47	3,682.47	5,523.70	4,116.15	3,767.50	3,767.50	3,768.78	5,651.26	37,642.30	47,823.00	10,180.70	21%
	Administrative Div. Health Ins.	12,228.33	8,627.33	10,427.83	10,175.54	11,111.36	11,111.36	11,111.36	11,111.36	11,111.36	97,015.83	130,434.00	33,418.17	26%
	Life Insurance	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	875.70	1,191.00	315.30	26%
	Dental Insurance	438.00	42.00	528.50	76.40	1,412.00	220.20	785.00	42.00	42.00	3,586.10	4,433.00	846.90	19%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	421.24	432.24	433.94	597.66	3,638.40	433.94	433.94	444.94	597.66	7,433.96	8,486.00	1,052.04	12%
	Conferences Meetings	0.00	0.00	0.00	0.00	71.71	0.00	0.00	165.00	0.00	236.71	514.00	277.29	54%
	Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Print Management	1,273.34	636.67	636.47	636.76	636.97	636.67	636.67	636.67	636.67	6,366.89	6,500.00	133.11	2%
	General Insurance-Liab-Bond	0.00	0.00	17,445.00	0.00	0.00	500.00	0.00	0.00	0.00	17,945.00	14,941.00	-3,004.00	-20%
	Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging	0.00	0.00	0.00	20.71	34.38	21.25	0.00	22.34	0.00	98.68	892.00	793.32	89%
	Postage	374.98	344.61	206.29	346.21	380.70	398.92	474.05	201.56	225.43	2,952.75	3,000.00	47.25	2%
	Printing Publishing	0.00	0.00	0.00	0.00	0.00	0.00	949.41	0.00	0.00	949.41	1,500.00	550.59	37%
	Telecommunication/ISP	156.96	158.49	158.49	158.49	158.46	158.68	158.68	159.47	159.47	1,427.19	1,374.00	-53.19	-4%
	Staff Training	0.00	0.00	20.00	0.00	0.00	0.00	50.00	199.00	0.00	269.00	478.00	209.00	44%
	Utilities	219.00	200.51	148.27	203.49	129.84	189.68	207.04	175.07	210.77	1,683.67	2,252.00	568.33	25%
	Hearing Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32.00	32.00	100%
	Office Supplies	0.00	515.15	30.94	0.00	199.94	104.72	77.60	0.00	476.28	1,404.63	6,330.00	4,925.37	78%
	Operating Supplies/Maint	0.00	51.00	0.00	0.00	541.15	12.38	0.00	161.52	112.89	878.94	1,150.00	271.06	24%
	Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Computer Software Development	0.00	0.00	0.00	0.00	2,350.00	0.00	0.00	0.00	0.00	2,350.00	2,350.00	0.00	0%
	Comp Tech Support	545.00	545.00	545.00	545.00	520.00	520.00	520.00	520.00	520.00	4,780.00	6,290.00	1,510.00	24%
	Admin Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>50,801.98</b>	<b>46,698.13</b>	<b>65,725.86</b>	<b>65,429.30</b>	<b>60,456.69</b>	<b>50,256.92</b>	<b>51,352.87</b>	<b>49,800.20</b>	<b>67,991.42</b>	<b>508,513.37</b>	<b>662,438.00</b>	<b>153,924.63</b>	<b>23%</b>
	<b>EXPENSES-ASSISTANCE</b>													

**MAINE TOWNSHIP GENERAL ASSISTANCE FUND**

18%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
	<b>Thursday, December 13, 2018</b>	11:47:03 AM												
	Client Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	134.00	134.00	100%
	Emergency Assist Program	300.00	0.00	250.00	0.00	0.00	0.00	0.00	600.00	0.00	1,150.00	1,200.00	50.00	4%
	Prescription Drugs	0.00	0.00	562.81	0.00	44.49	0.00	0.00	0.00	0.00	607.30	2,693.00	2,085.70	77%
	Dental Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Medical Services	0.00	0.00	0.00	0.00	12.10	0.00	0.00	0.00	0.00	12.10	114.00	101.90	89%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Client Utilities	438.17	75.00	338.64	442.77	387.80	656.79	1,123.83	788.05	825.25	5,076.30	5,913.00	836.70	14%
	Shelter-Rent	5,445.22	5,445.22	5,095.22	5,120.22	6,856.06	6,206.29	6,038.14	4,770.22	5,120.22	50,096.81	71,102.00	21,005.19	30%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food/Pers essentials	2,676.74	6,000.00	2,834.78	4,895.25	6,078.08	8,070.00	0.00	0.00	6,000.00	36,554.85	33,887.00	-2,667.85	-8%
	Transport/Clothing	1,680.00	1,595.55	2,096.33	1,840.00	1,908.51	2,027.39	2,029.00	1,820.00	1,775.00	16,771.78	19,803.00	3,031.22	15%
	Transient	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food Pantry	78.98	1,182.70	0.00	0.00	0.00	0.00	119.94	12,000.00	161.87	13,543.49	23,410.00	9,866.51	42%
	Catastro. Med. Insurance	0.00	0.00	4,080.00	0.00	0.00	0.00	0.00	0.00	0.00	4,080.00	4,200.00	120.00	3%
	CWP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	<b>Total</b>	<b>10,619.11</b>	<b>14,298.47</b>	<b>15,257.78</b>	<b>12,298.24</b>	<b>15,287.04</b>	<b>16,960.47</b>	<b>9,310.91</b>	<b>19,978.27</b>	<b>13,882.34</b>	<b>127,892.63</b>	<b>162,462.00</b>	<b>34,569.37</b>	<b>21%</b>
	<b>TOTAL OPERATING EXPENSES</b>	<b>61,421.09</b>	<b>60,996.60</b>	<b>80,983.64</b>	<b>77,727.54</b>	<b>75,743.73</b>	<b>67,217.39</b>	<b>60,663.78</b>	<b>69,778.47</b>	<b>81,873.76</b>	<b>636,406.00</b>	<b>824,900.00</b>	<b>188,494.00</b>	<b>23%</b>

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

18% of the year remaining      **MAR**      **APR**      **MAY**      **JUN**      **JUL**      **AUG**      **SEP**      **OCT**      **NOV**      **YTD DISBURSE**      **BUDGET**      **BALANCE**      **% Left**

**REVENUE**

Property Tax	661,752.75	11,256.76	18,127.27	0.00	525,894.31	364,965.73	4,873.62	5,081.33	5,291.70	1,597,243.47	1,902,125.00	304,881.53	16%
Other Income	1,258.50	168.16	1,325.00	1,650.00	23,527.77	1,901.60	150.00	10,390.48	595.36	40,966.87	55,780.00	14,813.13	27%
Interest Income	421.78	407.15	117.56	523.08	567.92	725.42	772.33	744.71	667.86	4,947.81	3,618.00	-1,329.81	-37%
Permit Fees	450.00	1,085.00	1,829.00	1,700.00	4,101.75	2,100.00	800.00	1,364.50	0.00	13,430.25	14,068.00	637.75	5%
Persnl Prop Replacement Tx	0.00	14,675.45	14,959.05	0.00	11,656.75	1,178.06	0.00	10,548.53	0.00	53,017.84	73,033.00	20,015.16	27%
<b>NET REVENUE</b>	<b>663,883.03</b>	<b>27,592.52</b>	<b>36,357.88</b>	<b>3,873.08</b>	<b>565,748.50</b>	<b>370,870.81</b>	<b>6,595.95</b>	<b>28,129.55</b>	<b>6,554.92</b>	<b>1,709,606.24</b>	<b>2,048,624.00</b>	<b>339,017.76</b>	<b>17%</b>

**EXPENSES**

**GENERAL ROAD FUND-ADMINISTRATIVE**

Admin Salary Expense	4,523.76	4,523.76	4,523.76	7,341.94	4,659.48	4,659.48	4,659.48	4,659.48	6,989.22	46,540.36	59,000.00	12,459.64	21%
Health Insurance	13,843.79	13,843.79	13,843.79	13,536.47	14,679.32	14,679.32	14,679.32	14,679.32	14,679.32	128,464.44	159,300.00	30,835.56	19%
Life Insurance	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	97.30	875.70	1,200.00	324.30	27%
Dental Insurance	0.00	42.00	42.00	934.00	771.80	354.04	132.00	0.00	0.00	2,275.84	6,500.00	4,224.16	65%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	540.00	540.00	540.00	0.00	0%
Payroll Service	322.84	333.84	335.04	502.56	351.88	335.04	335.04	346.04	502.56	3,364.84	4,500.00	1,135.16	25%
Accounting Services	0.00	0.00	0.00	0.00	1,675.00	0.00	0.00	0.00	0.00	1,675.00	4,500.00	2,825.00	63%
Conferences Meetings	0.00	37.18	148.29	0.00	0.00	0.00	0.00	0.00	0.00	185.47	200.00	14.53	7%
Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	350.00	720.00	370.00	51%
Legal Services	0.00	0.00	43.75	0.00	0.00	192.50	0.00	0.00	0.00	236.25	3,000.00	2,763.75	92%
Mileage Travel Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	100.00	100%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,664.00	32,664.00	100%
Postage	0.00	8.46	0.00	60.00	0.00	0.00	50.00	3.52	0.00	121.98	175.00	53.02	30%
Printing Publishing	0.00	0.00	73.20	331.70	1,323.51	10.49	1,384.22	0.00	0.00	3,123.12	6,000.00	2,876.88	48%
Telephone	284.98	302.72	864.01	680.70	569.03	566.49	566.22	568.04	568.36	4,970.55	5,800.00	829.45	14%
Training	0.00	0.00	25.00	0.00	0.00	25.00	0.00	0.00	0.00	50.00	500.00	450.00	90%
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!
Office Supplies	0.00	0.00	173.94	0.00	67.26	146.62	68.97	347.79	95.78	900.36	1,500.00	599.64	40%
Office Equipment	146.34	71.99	0.00	0.00	0.00	130.00	0.00	0.00	0.00	348.33	5,000.00	4,651.67	93%
Prov for contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
<b>Total</b>	<b>19,219.01</b>	<b>19,261.04</b>	<b>20,170.08</b>	<b>23,484.67</b>	<b>24,194.58</b>	<b>21,196.28</b>	<b>21,972.55</b>	<b>20,701.49</b>	<b>23,822.54</b>	<b>194,022.24</b>	<b>291,199.00</b>	<b>97,176.76</b>	<b>33%</b>

**GENERAL ROAD FUND-MAINTENANCE**

Maint Salary Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,000.00	145,000.00	100%
Maintenance-Uniforms	0.00	0.00	0.00	175.00	138.75	175.00	310.00	0.00	144.49	943.24	4,500.00	3,556.76	79%
Building Maintenance	0.00	0.00	326.68	0.00	0.00	80.04	0.00	0.00	2,500.00	2,906.72	5,500.00	2,593.28	47%
Equipment Leasing Maint	8,068.78	19,046.79	3,164.59	15,131.64	6,424.50	10,787.23	4,800.00	2,467.40	3,321.46	73,212.39	62,500.00	-10,712.39	-17%
Landfill Charges - GRF	0.00	0.00	0.00	393.62	0.00	0.00	0.00	0.00	0.00	393.62	500.00	106.38	21%
Rentals	0.00	0.00	0.00	8,000.00	2,200.00	200.00	0.00	0.00	0.00	10,400.00	1,000.00	-9,400.00	-940%
Street Lighting	0.00	4,171.57	4,519.55	4,292.86	4,247.88	4,478.21	4,233.26	4,159.94	4,106.78	34,210.05	51,500.00	17,289.95	34%
Tree Removal & Spraying	0.00	0.00	75.00	297.50	0.00	7,456.32	9,232.92	9,148.33	0.00	26,210.07	15,000.00	-11,210.07	-75%
Utilities	412.91	680.57	852.28	512.89	602.75	522.05	485.50	442.58	233.74	4,745.27	8,000.00	3,254.73	41%
Tree Replacement Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%

**MAINE TOWNSHIP ROAD AND BRIDGE FUND**

18% of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	YTD DISBURSE	BUDGET	BALANCE	% Left
Gasoline Oil	516.27	962.40	1,075.04	1,923.90	1,915.33	1,227.78	3,446.71	1,601.46	3,672.16	16,341.05	30,000.00	13,658.95	46%
Building & Oper Sup Mat 1	89.45	0.00	407.00	0.00	1,681.50	0.00	125.64	1,143.87	918.52	4,365.98	4,500.00	134.02	3%
Maint Equip & Small Tools	1,512.15	2,492.70	1,515.80	3,212.35	2,782.14	1,283.71	891.94	4,949.70	0.00	18,640.49	10,000.00	-8,640.49	-86%
Supplies (Equipment)	590.88	1,800.04	2,613.38	5,085.54	2,576.67	2,407.45	3,220.47	1,595.38	2,395.58	22,285.39	22,000.00	-285.39	-1%
Supplies Roads GRF	0.00	0.00	326.48	88.00	0.00	0.00	3,593.27	0.00	0.00	4,007.75	4,500.00	492.25	11%
Supplies Snow Removal	0.00	0.00	0.00	0.00	0.00	4,281.25	0.00	7,488.00	6,448.91	18,218.16	50,000.00	31,781.84	64%
<b>Total</b>	<b>11,190.44</b>	<b>29,154.07</b>	<b>14,875.80</b>	<b>39,113.30</b>	<b>22,569.52</b>	<b>32,899.04</b>	<b>30,339.71</b>	<b>32,996.66</b>	<b>23,741.64</b>	<b>236,880.18</b>	<b>415,500.00</b>	<b>178,619.82</b>	<b>43%</b>

**PERMANENT ROAD FUND**

Labor On Roads	33,461.11	33,159.22	32,330.16	53,845.98	35,764.20	34,308.03	33,943.90	34,281.50	49,141.59	340,235.69	335,000.00	-5,235.69	-2%
Drainage	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	15,000.00	14,000.00	93%
Engineering Services	0.00	6,585.32	19,966.25	3,360.00	5,950.00	1,980.00	1,770.00	1,165.00	3,232.50	44,009.07	30,000.00	-14,009.07	-47%
Landfill Charges - PRF	0.00	0.00	365.00	591.76	477.75	731.69	384.00	0.00	0.00	2,550.20	12,000.00	9,449.80	79%
Project Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	100%
Maintenance Roads	0.00	0.00	0.00	0.00	0.00	0.00	184,194.45	171,187.10	26,178.80	381,560.35	405,000.00	23,439.65	6%
Supplies / Roads PRF	0.00	670.45	1,303.50	5,612.44	14,634.51	2,740.08	4,203.80	4,406.23	1,416.29	34,987.30	50,000.00	15,012.70	30%
<b>Total</b>	<b>33,461.11</b>	<b>40,414.99</b>	<b>53,964.91</b>	<b>63,410.18</b>	<b>56,826.46</b>	<b>40,759.80</b>	<b>224,496.15</b>	<b>211,039.83</b>	<b>79,969.18</b>	<b>804,342.61</b>	<b>850,500.00</b>	<b>46,157.39</b>	<b>5%</b>

**EQUIPMENT & BUILDING FUND**

Equipment	0.00	0.00	67,124.19	22,664.87	13,677.00	0.00	80,565.00	10,450.00	-52,485.33	141,995.73	225,000.00	83,004.27	37%
Building	530.19	30.00	52.80	3,245.00	0.00	329.45	2,213.59	1,750.00	-3,559.20	4,591.83	15,000.00	10,408.17	69%
Storage Building	0.00	628.00	1,111.95	314.00	314.00	314.00	314.00	314.00	314.00	3,623.95	7,500.00	3,876.05	52%
<b>Total</b>	<b>530.19</b>	<b>658.00</b>	<b>68,288.94</b>	<b>26,223.87</b>	<b>13,991.00</b>	<b>643.45</b>	<b>83,092.59</b>	<b>12,514.00</b>	<b>-55,730.53</b>	<b>150,211.51</b>	<b>247,500.00</b>	<b>97,288.49</b>	<b>39%</b>

**SOCIAL SECURITY FUND**

Social Security	2,816.30	2,793.19	2,729.77	4,546.55	2,995.72	2,884.31	2,856.46	2,882.29	4,176.27	28,680.86	40,500.00	11,819.14	29%
<b>Total</b>	<b>2,816.30</b>	<b>2,793.19</b>	<b>2,729.77</b>	<b>4,546.55</b>	<b>2,995.72</b>	<b>2,884.31</b>	<b>2,856.46</b>	<b>2,882.29</b>	<b>4,176.27</b>	<b>28,680.86</b>	<b>40,500.00</b>	<b>11,819.14</b>	<b>29%</b>

**INSURANCE FUND**

Workmans Compensation	0.00	0.00	21,353.00	0.00	0.00	0.00	0.00	0.00	0.00	21,353.00	20,818.00	-535.00	-3%
Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	535.00	535.00	100%
Gen Ins Liability Ins Bond	0.00	0.00	37,443.00	0.00	0.00	0.00	0.00	0.00	0.00	37,443.00	37,443.00	0.00	0%
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>58,796.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,796.00</b>	<b>58,796.00</b>	<b>0.00</b>	<b>0%</b>

**IL MUNICIPAL RETIREMENT FUND**

IMRF	4,793.69	4,755.59	4,650.96	7,721.92	5,101.47	4,917.70	4,871.75	4,914.35	7,083.70	48,811.13	64,000.00	15,188.87	24%
IMRF Employer ERI Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
<b>Total</b>	<b>4,793.69</b>	<b>4,755.59</b>	<b>4,650.96</b>	<b>7,721.92</b>	<b>5,101.47</b>	<b>4,917.70</b>	<b>4,871.75</b>	<b>4,914.35</b>	<b>7,083.70</b>	<b>48,811.13</b>	<b>65,000.00</b>	<b>16,188.87</b>	<b>25%</b>

<b>TOTAL OPERATING EXPENSES</b>	<b>72,010.74</b>	<b>97,036.88</b>	<b>223,476.46</b>	<b>164,500.49</b>	<b>125,678.75</b>	<b>103,300.58</b>	<b>367,629.21</b>	<b>285,048.62</b>	<b>83,062.80</b>	<b>1,521,744.53</b>	<b>1,968,995.00</b>	<b>447,250.47</b>	<b>23%</b>
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF NOVEMBER 30, 2018  
AND DECEMBER 14, 2018 AND ROAD DISTRICT CHECKS #20680  
THROUGH CHECK #20719 IN THE AMOUNT OF \$106,851.96.

# Maine Township Road & Bridge Fund

## DECEMBER 2018

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	Nov 30	Federal Electronic Payroll System	Federal Taxes	4,653.45
Wire	Nov 30	Illinois Department of Revenue	State Taxes	822.23
S/C	Nov 30	Paychex	Service Fee	167.52
Dir.Deposit	Nov 30	Richard A. Brandes	Payroll Check	1,709.72
Dir.Deposit	Nov 30	Robert J. Brzezinski	Payroll Check	2,735.13
Dir.Deposit	Nov 30	Peter Douvalakis	Payroll Check	2,299.57
Dir.Deposit	Nov 30	Jason D. Fox	Payroll Check	1,503.96
Dir.Deposit	Nov 30	Dawne Scheel Hayman	Payroll Check	1,598.02
Dir.Deposit	Nov 30	Peter A. Jimenez	Payroll Check	1,492.84
Dir.Deposit	Nov 30	Justin E. MacIntyre	Payroll Check	1,364.79
20680	Dec 4	The Lincoln National	Employer Paid Life Insurance	97.30
20681	Dec 4	Blue Cross Blue Shield of IL	December Health Insurance	15,386.82
20682	Dec 4	NCPERS Group Life Ins.	IMRF Vol Life Insurance	16.00
20683V	Dec 4	Void	Void	-
20684	Dec 4	The Lincoln National	Vol Life Insurance	112.08
20685	Dec 4	Vision Service Plan (IL)	VSP Vol Vision Insurance	6.60
Wire	Dec 10	IMRF	Illinois Municipal Retirement Fund	9,706.17
Wire	Dec 14	Federal Electronic Payroll System	Federal Taxes	5,212.44
Wire	Dec 14	Illinois Department of Revenue	State Taxes	907.45
S/C	Dec 14	Paychex	Service Fee	167.52
Dir.Deposit	Dec 14	Richard A. Brandes	Payroll Check	1,853.70
Dir.Deposit	Dec 14	Robert J. Brzezinski	Payroll Check	2,659.07
Dir.Deposit	Dec 14	Peter Douvalakis	Payroll Check	2,830.61
Dir.Deposit	Dec 14	Jason D. Fox	Payroll Check	1,710.37
Dir.Deposit	Dec 14	Dawne Scheel Hayman	Payroll Check	1,575.65
Dir.Deposit	Dec 14	Peter A. Jimenez	Payroll Check	1,631.82
Dir.Deposit	Dec 14	Justin E. MacIntyre	Payroll Check	1,530.44
20686	Dec 17	A T & T	Telephone Service at Garage	341.96
20687	Dec 17	A T & T	Telephone Internet Service	60.42
20688	Dec 17	Nicor Gas	Utilities Service at Garage	375.27
20689	Dec 17	Verizon Wireless	Telephone	165.98
20690	Dec 27	Ancel, Glink, Diamond, Bush	Legal Services	1,050.00
20691	Dec 27	Bonnell Industries Inc.	Equipment Maintenance	1,476.00
20692	Dec 27	Cargill Inc.	Supplies for Snow Removal	9,786.12
20693	Dec 27	Central Parts Warehouse	Equipment Maintenance	880.00
20694	Dec 27	COMED - Garage	Utilities Service at Garage	290.52
20695	Dec 27	COMED - Street Lighting	Utilities Street Lighting	4,058.73
20696	Dec 27	COMED - Traffic Signals	Utilities Traffic Signals	48.05
20697	Dec 27	CONSERV FS	Fuel	2,495.56
20698	Dec 27	Damiano Diesel Service	Equipment Maintenance	308.75
20699	Dec 27	Groot Industries Inc.	Landfill Charges	698.25
20700	Dec 27	James Drive Safety Lane LLC	Equipment Maintenance	54.00



20701	Dec 27	Judge,James,Hoban & Fisher LLC	Legal Servies	1,560.00
20702	Dec 27	Walter Kazmierczak	Reimbursement	103.00
20703	Dec 27	Kevin W Mortell & Toni Miller	Wage Deduction Court Order	713.12
20704	Dec 27	Market Value Inc.	Offsite Storage	800.00
20705	Dec 27	Murray & Trettel Inc.	Supplies for Snow Removal	2,395.00
20706	Dec 27	Napa Auto Parts - Des Plaines	Equipment Supplies	529.92
20707	Dec 27	Blue Tarp Financial Inc.	Equipment Maintenance	42.49
20708	Dec 27	Pesches Flower Shop	Office Supplies	66.98
20709	Dec 27	R.A. Adams Enterprises Inc.	Equipment Maintenance	710.80
20710	Dec 27	Runco Office Supply	Office Supplies	588.51
20711	Dec 27	Rush Truck Centers	Equipment Maintenance	81.80
20712	Dec 27	Security Benefit	Deferred Comp	1,090.00
20713	Dec 27	Spaceco Inc.	Engineering Services	1,050.00
20714	Dec 27	Standard Equipment Co.	Equipment Maintenance	672.24
20715	Dec 27	State Treasurer	25% of Traffic Signal Maintenance	292.50
20716	Dec 27	Wholesale Direct Inc.	Equipment Maintenance	1,014.30
20717	Dec 27	Metro Federal Credit Union	Office Supplies	91.66
20718	Dec 27	Metro Federal Credit Union	Office Supplies	176.76
20719	Dec 27	Macmunnis Inc AAF COMED	Offsite Storage	9,032.00
				\$ 106,851.96

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of November 30, 2018 and December 14, 2018 and Road District Checks #20680 through Check #20719 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF DECEMBER, 2018

\_\_\_\_\_  
Supervisor

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\_\_\_\_\_

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Clerk

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\_\_\_\_\_  
Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF NOVEMBER 30, 2018  
AND DECEMBER 14, 2018 AND GENERAL TOWN FUND CHECKS #56418  
THROUGH CHECK #56486 IN THE AMOUNT OF \$302,831.14.

# Maine Township General Town Fund

## DECEMBER 2018

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	Nov 30	Federal Electronic Payroll System	Federal Taxes	13,668.04
Wire	Nov 30	Illinois Department Of Revenue	State Taxes	2,598.84
S/C	Nov 30	Paychex	Service Fee	327.68
3326	Nov 30	Susan Moylan Krey	Payroll Check	624.77
3327	Nov 30	Dorothy D. Moran	Payroll Check	371.32
Dir.Deposit	Nov 30	Laura J. Morask	Payroll Check	777.17
Dir.Deposit	Nov 30	Peter W. Gialamas	Payroll Check	366.36
Dir.Deposit	Nov 30	Dayna E. Berman	Payroll Check	2,738.70
Dir.Deposit	Nov 30	Denise M. Jajko	Payroll Check	1,718.60
Dir.Deposit	Nov 30	Doriene K. Prorak	Payroll Check	1,499.11
Dir.Deposit	Nov 30	Jessica M. Fox	Payroll Check	833.14
Dir.Deposit	Nov 30	Jonathon W. Kaehn	Payroll Check	474.43
Dir.Deposit	Nov 30	Karina Padilla	Payroll Check	272.85
Dir.Deposit	Nov 30	Marty Cook	Payroll Check	646.50
Dir.Deposit	Nov 30	Michael A. Samaan	Payroll Check	1,514.61
Dir.Deposit	Nov 30	Nader A. Ghazaleh Sr.	Payroll Check	1,115.34
Dir.Deposit	Nov 30	Nicholas W. Kanehl	Payroll Check	952.31
Dir.Deposit	Nov 30	Ramsin S. Youkhanes	Payroll Check	74.29
Dir.Deposit	Nov 30	Sophia R. Nyanue	Payroll Check	115.31
Dir.Deposit	Nov 30	Stephen T. Basista	Payroll Check	246.43
Dir.Deposit	Nov 30	Tracy D. Cummings	Payroll Check	1,114.69
Dir.Deposit	Nov 30	Victoria K. Rizzo	Payroll Check	1,727.78
Dir.Deposit	Nov 30	Debra A. Babich	Payroll Check	1,481.22
Dir.Deposit	Nov 30	Elizabeth J. Coy	Payroll Check	1,443.70
Dir.Deposit	Nov 30	Faris E. Dababneh	Payroll Check	1,112.04
Dir.Deposit	Nov 30	Mary Dolores Phillips	Payroll Check	618.32
Dir.Deposit	Nov 30	Anne M. Kolpak-Camarano	Payroll Check	1,317.70
Dir.Deposit	Nov 30	Anna E. Lydka	Payroll Check	1,544.01
Dir.Deposit	Nov 30	Austin S. Kelso	Payroll Check	1,076.46
Dir.Deposit	Nov 30	Kristina A. Christie	Payroll Check	933.97
Dir.Deposit	Nov 30	Naomi J. Bowman	Payroll Check	1,085.99
Dir.Deposit	Nov 30	Richard D. Lyon	Payroll Check	2,277.59
Dir.Deposit	Nov 30	Yessenia Cornejo	Payroll Check	1,359.70

Dir.Deposit	Nov 30	Marie C. Dachniwsky	Payroll Check	1,505.03
Dir.Deposit	Nov 30	Monika Jaroszewicz	Payroll Check	1,351.11
Dir.Deposit	Nov 30	Oksana T. Bukaczyk	Payroll Check	1,172.35
Dir.Deposit	Nov 30	Therese A. Tully	Payroll Check	1,510.57
Dir.Deposit	Nov 30	Annette Galante	Payroll Check	1,022.74
Dir.Deposit	Nov 30	Catherine Fredericksen	Payroll Check	302.74
Dir.Deposit	Nov 30	Rosalind Luburich	Payroll Check	359.83
Dir.Deposit	Nov 30	Wieslawa Tytko	Payroll Check	1,666.98
Dir.Deposit	Nov 30	Dagmar Rutzen	Payroll Check	114.03
56418	Dec 4	The Lincoln National	Employer Paid Life Insurance	403.10
56419	Dec 4	Aflac	Aflac	138.09
56420	Dec 4	Republic SVC #551	Pickup Serv at Town for Dec	235.54
56421	Dec 4	Blue Cross Blue Shield	Health Insurance	61,894.84
56422	Dec 4	Comcast Business	Nov. 2018 Business Voice Edge	1,594.61
56423	Dec 4	Comcast	Internet & Fax 11/19-12/18	324.66
56424	Dec 4	Comcast Cable	OEM Inter & Voice 11/17-12/16	268.60
56425	Dec 4	Direct Energy Business	Service 10/5-11/4	1,582.88
56426	Dec 4	Dish	Monthly Cable TV Bill	45.02
56427	Dec 4	NCPERS Group Life Ins.	IMRF Vol Life Ins.	96.00
56428	Dec 4	Otis Elevator Company	Service 12/1-2/28/19	1,191.11
56429	Dec 4	The Lincoln National	Vol Life Insurance	104.89
56430	Dec 4	Vision Service Plan (IL)	VSP Vol Vision Insurance	118.16
Wire	Dec 10	IMRF	Illinois Municipal Retirement Fund	32,554.97
56431	Dec 13	AQUA Illinois, Inc.	Utilities - Water & Sewer Service	139.99
56432	Dec 13	COMCAST Business	Dec.2018 BusinessVoiceEdge Svc	1,594.61
56433	Dec 13	COMED	Utilities-OEM Service 11/1-12/4/18	251.79
56434	Dec 13	VERIZON Wireless-Admin	Senior Cell Phone 12/2-1/1/19	166.90
56435V	Dec 13	VOID	Void	-
Wire	Dec 14	Paychex ESR & FSA	Time Attendance Fee	565.35
Wire	Dec 14	Federal Electronic Payroll System	Federal Taxes	15,409.64
Wire	Dec 14	Illinois Department Of Revenue	State Taxes	2,904.88
S/C	Dec 14	Paychex	Service Fee	354.59
3328	Dec 14	Susan Moylan Krey	Payroll Check	624.77
3329	Dec 14	Walter Kazmierczak	Payroll Check	4,126.26
3330	Dec 14	David A. Carrabotta	Payroll Check	-
3331	Dec 14	Dorothy D. Moran	Payroll Check	518.80
3332	Dec 14	Dagmar Rutzen	Payroll Check	134.00
Dir.Deposit	Dec 14	Laura J. Morask	Payroll Check	777.17
Dir.Deposit	Dec 14	Peter W. Gialamas	Payroll Check	366.36

Dir.Deposit	Dec 14	Claire R. McKenzie	Payroll Check	434.76
Dir.Deposit	Dec 14	Kimberly Jones	Payroll Check	415.84
Dir.Deposit	Dec 14	Susan Kelly Sweeney	Payroll Check	453.12
Dir.Deposit	Dec 14	Dayna E. Berman	Payroll Check	2,678.62
Dir.Deposit	Dec 14	Denise M. Jajko	Payroll Check	1,687.25
Dir.Deposit	Dec 14	Doriene K. Prorak	Payroll Check	1,475.76
Dir.Deposit	Dec 14	Jessica M. Fox	Payroll Check	820.02
Dir.Deposit	Dec 14	Jonathon W. Kaehn	Payroll Check	474.43
Dir.Deposit	Dec 14	Karina Padilla	Payroll Check	36.94
Dir.Deposit	Dec 14	Marty Cook	Payroll Check	646.50
Dir.Deposit	Dec 14	Michael A. Samaan	Payroll Check	1,491.26
Dir.Deposit	Dec 14	Nader A. Ghazaleh Sr.	Payroll Check	1,188.99
Dir.Deposit	Dec 14	Nicholas W. Kanehl	Payroll Check	869.31
Dir.Deposit	Dec 14	Ramsin S. Youkhanes	Payroll Check	111.43
Dir.Deposit	Dec 14	Robert M. Carrozza	Payroll Check	136.82
Dir.Deposit	Dec 14	Sophia R. Nyanue	Payroll Check	75.31
Dir.Deposit	Dec 14	Stephen T. Basista	Payroll Check	323.83
Dir.Deposit	Dec 14	Tracy D. Cummings	Payroll Check	999.27
Dir.Deposit	Dec 14	Victoria K. Rizzo	Payroll Check	1,657.17
Dir.Deposit	Dec 14	Debra A. Babich	Payroll Check	1,418.60
Dir.Deposit	Dec 14	Elizabeth J. Coy	Payroll Check	1,364.83
Dir.Deposit	Dec 14	Faris E. Dababneh	Payroll Check	1,033.17
Dir.Deposit	Dec 14	Mary Dolores Phillips	Payroll Check	618.32
Dir.Deposit	Dec 14	Anne M. Kolpak-Camarano	Payroll Check	1,267.84
Dir.Deposit	Dec 14	Anna E. Lydka	Payroll Check	1,481.06
Dir.Deposit	Dec 14	Austin S. Kelso	Payroll Check	1,053.16
Dir.Deposit	Dec 14	Kristina A. Christie	Payroll Check	907.51
Dir.Deposit	Dec 14	Naomi J. Bowman	Payroll Check	1,127.92
Dir.Deposit	Dec 14	Richard D. Lyon	Payroll Check	2,211.85
Dir.Deposit	Dec 14	Yessenia Cornejo	Payroll Check	1,339.49
Dir.Deposit	Dec 14	Marie C. Dachniwsky	Payroll Check	1,410.77
Dir.Deposit	Dec 14	Monika Jaroszewicz	Payroll Check	1,319.07
Dir.Deposit	Dec 14	Oksana T. Bukaczyk	Payroll Check	1,149.00
Dir.Deposit	Dec 14	Therese A. Tully	Payroll Check	1,471.38
Dir.Deposit	Dec 14	Annette Galante	Payroll Check	993.00
Dir.Deposit	Dec 14	Catherine Fredericksen	Payroll Check	425.50
Dir.Deposit	Dec 14	Rosalind Luburich	Payroll Check	568.62
Dir.Deposit	Dec 14	Wieslawa Tytko	Payroll Check	1,609.14
56436	Dec 18	Direct Energy Business	Utilities - Service 11/5-12/5/18	1,751.74

56437	Dec 18	Nicor Gas	Utilities - Service 11/9-12/10/18	1,034.30
56438	Dec 27	AD Images, Inc.	Code Enf. Badge Embroidery	21.50
56439V	Dec 27	VOID	Void	-
56440	Dec 27	Anderson Pest Solutions	Pest Management Serv.-December	96.05
56441	Dec 27	Barton Marketing Group	Nov. 18 Retainer for Services	3,541.00
56442	Dec 27	Bond, Dickson & Associate, PC	IMRF Legal Fees 11/20-11/30/18	2,370.80
56443	Dec 27	Naomi Bowman-Reimbursement	Mileage Reimbursement-Seminar	7.41
56444	Dec 27	Anne Kolpak-Camarano-Reimburs.	Mileage Reimbursement	289.48
56445V	Dec 27	VOID	Void	-
56446	Dec 27	David Carrabotta-Reimbursement	TOI Conf.-Hotel Expense	221.48
56447	Dec 27	Northwest Compass, Inc.	Grant Payment 4,5,6	1,540.00
56448	Dec 27	The Center of Concern	Grant Payment 10	3,233.33
56449	Dec 27	Kristina Christie-Reimbursement	Mileage Reimbursement	13.95
56450	Dec 27	Children's Advocacy Center	Grant Payment 3	990.00
56451	Dec 27	Comcast Cable	Internet & Voice Serv. 12/17-1/16	278.60
56452	Dec 27	Cook County Sheriff's	October & November Hireback	8,200.00
56453	Dec 27	Dept of Financial Professional	CEU Sponsor License Renewal	250.00
56454	Dec 27	Office Equipment Leasing Co.	Print Management	2,052.03
56455	Dec 27	District 63 Education	Grant Payment 9	2,270.84
56456	Dec 27	Fish	Grant Payment 3	1,400.00
56457	Dec 27	Garvey's Office Products	Office Supplies	2,382.19
56458	Dec 27	Journal & Topics Newspapers	Classified Ad All Papers	162.50
56459	Dec 27	Kaeser & Blair, Inc.	Key Point Medic. Record Keepers	813.67
56460	Dec 27	Kim Cleland	Recovery Connection Yoga	840.00
56461	Dec 27	Richard Lyon-Reimbursement	Semi Annual Fee for Twp Website	3,500.00
56462	Dec 27	Maryville Academy (dba) Family	Grant Payment 3	2,650.00
56463	Dec 27	Midco, Inc.	Annual Sec. Maintenance 2019	5,313.00
56464	Dec 27	NW Suburban Day Care Ctr	Grant Payment 10	3,482.50
56465	Dec 27	Peer Services, Inc.	Grant Payment 3	1,960.00
56466	Dec 27	Pitney Bowes, Inc.	Postage Machine Lease 9/30-12/29	1,364.16
56467	Dec 27	Pitney Bowes Purchase Power	Clerk Passport Postage	480.00
56468	Dec 27	Presstech, Inc.	Mainstreamers Newsletter	1,037.00
56469	Dec 27	Quinn Print, Inc.	Code Enf. Towing Stickers	138.75
56470	Dec 27	Search, Inc.	Grant Payment 2	900.00
56471	Dec 27	Security Benefit	Deferred Comp Contributions	1,310.00
56472	Dec 27	Selekman, Matthew D	Training & Live Case Consultation	350.00
56473	Dec 27	Susan Sweeney-Reimbursement	TOI & TOCC Conferences	447.18
56474V	Dec 27	VOID	Void	-
56475	Dec 27	Turning Point Behavioral	Grant Payment 9	3,933.33

56476	Dec 27	Tom Vaughn-Chapter 13 Trustee	Wage Garnishment	397.00
56477	Dec 27	Warehouse Direct	Computer Tech	4,896.00
56478	Dec 27	Access One, Inc.	Telecommunications	132.01
56479	Dec 27	Metro Federal Credit Union	USPS/Operating Supplies	560.76
56480	Dec 27	Metro Federal Credit Union	Office Supplies	134.97
56481	Dec 27	Metro Federal Credit Union	Special Programs/ Seminar	1,048.99
56482V	Dec 27	VOID	Void	-
56483	Dec 27	Metro Federal Credit Union	Maine Twp. Recovery Connection	1,401.80
56484V	Dec 27	VOID	Void	-
56485V	Dec 27	VOID	Void	-
56486	Dec 27	Ancel, Glink, Diamond, Bush	Legal Fees	9,364.03
				<b>\$ 302,831.14</b>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of November 30, 2018 and December 14, 2018 and General Town Fund Checks #56418 through Check #56486 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 27TH DAY OF DECEMBER 2018.

\_\_\_\_\_  
Supervisor

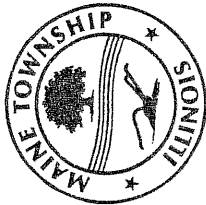
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\_\_\_\_\_  
Clerk

\_\_\_\_\_

\_\_\_\_\_  
Trustees



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2018

Supervisor  
Laura J. Morask

Clerk  
Peter Gialamas

Assessor  
Susan Moylan Krey

Highway Commissioner  
Walter Kazmierczak

Trustees  
Kimberly Jones  
David A. Carrabotta, Esq.  
Claire R. McKenzie  
Susan Kelly Sweeney

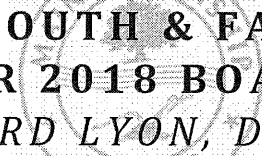
General Offices  
1700 Ballard Road  
Park Ridge, Illinois 60068  
847-297-2510  
847-297-1335 Fax

Highway Department  
1401 Redeker Road  
Des Plaines, Illinois 60016  
847-297-5225  
847-297-8723 Fax

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	MaineLines Tickets	TOTAL
January	1 2	174 148	3 5	0 0	32 35	422 407		11 10	15 33	110 42	768 672
February	2 2	150 226	5 3	0 7	37 22	304 402		14 10	16 9	20 123	548 804
March	0 0	190 240	7 2	34 20	15 28	451 599		17 0	39 19	77 125	830 1033
April	0 0	133 176	3 2	41 38	23 21	325 400		15 0	103 251	132 82	775 970
May	1 0	533 63	2 3	23 14	33 28	290 360		11 0	221 261	160 116	1,274 845
June	1 0	8,036 8,603	8 1	13 19	30 28	308 331		7 0	545 256	140 175	9,088 9,413
July	0 0	1,103 1,350	1 0	9 2	44 31	209 261		23 0	383 126	133 97	1,905 1,867
August	3 0	271 356	3 3	3 6	36 43	253 273		10 46	221 114	125 229	925 1,070
September	2 0	270 244	2 2	2 8	35 28	190 179		26 0	175 108	60 160	762 729
October	4 0	215 228	2 2	10 5	40 14	202 194	868 0	14 0	177 155	111 136	1,643 734
November	0 1	171 150	3 0	4 1	32 17	163 216	0 0	18 0	183 161	65 205	639 751
December											
TOTAL	5	11,966	24	120	310	3,836		155	1,604	1,568	19,510

\* The numbers in the second row indicate services provided in the year 2017





**MAINESTAY YOUTH & FAMILY SERVICES**  
**DECEMBER 2018 BOARD REPORT**  
*RICHARD LYON, DIRECTOR*

**STUDENT GOVERNMENT DAY**

Our fall Student Government Day was held on November 9 and 38 students, 3 teachers, and 12 agency representatives participated. Students from all three Maine Township high schools began the day with an overview of Maine Township government. They then visited two of our funded agencies, Avenues to Independence and Northwest Suburban Day Care Center, and returned to the township to discuss in a mock funding hearing why a particular agency should be funded a designated amount. Kristina did an excellent job running her first Student Government Day. Here are select comments from participants:

*"The event influenced and encouraged me to express my voice as a resident, as a taxpayer."*

*"there are many agencies that help and assist the citizens, which is a very important, if not the most important, role for government at any level."*

*"I think that it encouraged me to want to participate in non-profit organizations."*

*"it has made me realize how important the township government [is]."*

*"it was awesome to know how the local government works."*

*"I want to learn more about the agencies we fund and what they do."*

*"It made me want to get more involved with politics."*

*"more knowledge as to how local government works so I have a greater interest."*

*"I have always wanted to join government and this day and activity has really shown me how it functions."*

*"I am an intended public relations major, & non-profit work is a potential field for that - I'm really interested in pursuing at this point."*

*"Traveling to two different agencies to actually see the services they provide for the community was really interesting."*

*"This should be advertised more to students because it's a good educational program that young people should participate in."*

The *Journal & Topics* featured this program in their November 21 issue. An electronic version of the article is available at <https://www.journal-topics.com/articles/high-schoolers-take-over-maine-township>.

**FEATURED STORY OF THE MONTH**

For the past several years, we have been working with interns from Maine West and Maine East as a partner in the Maine Township High School District 207 Career Experience Internship Program. The students with whom we have worked are interested in a career in social services and/or one that involves working with children. This unpaid internship experience allows them to obtain a firsthand look at a potential future career and provides MaineStay with assistance in running our programs for at-risk youth

in the community. Anne received a wonderful thank you email from our most recent student intern who just finished up her semester with us and will be returning next year as a volunteer. The email is included below:

From: [REDACTED]  
Sent: Wednesday, December 12, 2018 11:35 AM  
To: Anne Camarano <[acamarano@mainetown.com](mailto:acamarano@mainetown.com)>  
Subject: Thank You

Dear Mrs. Anne Camarano:

I wanted to write this to say thank you to you and Ms. Alyssa. I'm so glad that I had the opportunity to work with you two while interning with the Maine Stay Youth Program. Being able to take part in a program that the two of you run has impacted me in so many different and amazing ways. Ms. Alyssa taught me (as well as you) that art doesn't lie and there's always a way to see what people are really feeling. I was able to see that through the projects we created. Through the kid's projects, you could tell the quieter kids from the more outgoing ones or the confident ones from the ones with less confidence. However, no matter what art projects we created, they all gave the kids a way to express themselves without being held back or judged. She created a safe space for the kids, as well as myself, to truly be free and expressive. Through Art in the Town, I was able to relax from all the stress of the school day and be able to have fun and express myself along with the kids.

Through the Future Leaders program and our interview, you taught me just how important it is to open up, but still be able to listen. Although we haven't had that many meetings, you can tell that some of the kids are holding themselves back and need someone to talk to. I know that as the program continues, you will be able to help them open up more and express themselves, because you have helped me to be able to do so. I cannot thank you enough for showing me how important it is to not hold your feelings in because it not only helps you, but gives others the chance to help you.

I feel the most challenging thing about this internship was initially being able to connect with the kids. I understand it's hard for them to open up to a complete stranger, especially someone's who's still in high school. But then I decided to use that to my advantage by being able to form unique connections with them that I wouldn't be able to get anywhere else. Another thing I enjoyed about my internship is being able to simply hang out with all the kids. Going from being around high schoolers all day to being around elementary schoolers allows you to see things from a different perspective that I wouldn't be able to see anywhere else. You're able to see how high schoolers view things compared to how elementary schoolers view things, and it was just an interesting thing to be able to see.

Thank you again for allowing me to take part in the amazing programs you run. I am so happy to continue working with you next year. Happy Holidays!

Sincerely,

[REDACTED]  
Maine West Intern

## **FUTURE LEADERS PROGRAM EXPANSION UPDATE**

The Future Leaders program, which provides the opportunity for younger students to benefit from positive peer mentoring relationships with older high school students, has been expanded to two new locations—South Elementary School in Des Plaines (District 62) and Lincoln Middle School in Park Ridge (District 64). The students are actively participating in the planned activities and games and are forming relationships with their high school mentors. They have embraced the program with great enthusiasm. At a recent meeting with South Principal Kristen Jares, she stated that the smiles on several children's faces, who normally do not smile that often, were a clear indication they were enjoying and benefitting from this program. Lincoln Middle School held its first meeting on November 13 and it is off to a strong start. We are excited about the overwhelmingly positive response to both of these new programs. Anne continues to do a wonderful job in facilitating these programs and making strong connections with participants.

## **COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS**

On November 28 we hosted a community education seminar entitled *Understanding the Impact of Adverse Childhood Experiences and What We Can Do About It* and had 75 people in attendance. We held a food drive at this event to help support the Maine Township food pantry. Our next professional development seminar entitled *Comprehensive Treatment and Evidence-Based Outcomes for Opioid and Alcohol Use Disorders* will be held on January 25 from 9-4 at Oakton Community College in Des Plaines. During this presentation, an expert panel will discuss topics related to the medical treatment of opioid and alcohol use disorders, bio-psycho-social causes, the impact of co-occurring disorders, and the role of psychiatric care in treatment. They will identify some of the root causes, improved treatment strategies, and enhanced tools available to help patients pursue and sustain a meaningful recovery. I have asked Recovery Connection to speak to the audience about their program, and they will also have an information table at this event. We will be conducting a food drive to help support the Maine Township food pantry in their recent food shortage.

## **PSYCHIATRIC SERVICES**

We are currently working with a total of 84 active psychiatric clients. We have begun implementation of the new Illinois Medicaid Comprehensive Assessment of Needs requirements for all Medicaid providers, which changes and standardizes the way assessments and treatment plans are completed. We will re-open our psychiatric services to new clients starting in February once new procedures are finalized and additional administrative support is available. Anna has been incredibly helpful in navigating us through these changes, training our clinical team, and preparing for our new procedures.

## **COUNSELING**

MaineStay had 5 new counseling intakes in November. We had 85 ongoing cases and now have a total of 90 cases in our affordable strength-based counseling program. We currently have a waiting list of 8 clients.

## **MAINESTAY E-NEWSLETTER**

As a way to share news about MaineStay services with our community, we have sent out a periodic email newsletter for the past 9 years. We now have over 3,400 subscribers.

## **COMMUNITY INVOLVEMENT**

During November, I attended the Advocate Lutheran General Community Health Council meeting and met with the South Elementary School principal about how we could work together to better reach out to parents in need in the community through an ongoing support group. Anna and I met with The Josselyn Center Director of Clinical Services for our monthly meeting regarding our psychiatric services partnership.

# MaineStay FY 2018-2019 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
<b>CONTACT HOURS</b>													
Therapy	169	207	211	182	113	106	147	136	120				1391
Psychiatric Groups	37	36	37	38	28	22	19	27	24				266
Non-Clinical Programs	62	32					6	13	6				119
<b>Grand Total</b>	396	691	830	1258	1135	125	290	340	650				5714
	664	965	1077	1478	1275	253	462	516	800				7489
<b>THERAPY</b>													
New Cases	16	17	10	15	9	4	17	13	5				106
Ongoing Cases	91	94	102	109	108	97	85	85	85				856
<b>Total Cases</b>	107	111	112	124	117	101	102	98	90				962
<b>PSYCHIATRIC SERVICES</b>													
New Clients	12	13	19	10	4	1	0	0	0				59
Ongoing Clients	67	78	85	99	105	103	100	84	84				805
<b>Total Clients</b>	79	91	104	109	109	104	100	84	84				864
<b>COMMUNITY EDUCATION</b>													
Professional Workshops	1	1		1			1	1					5
General Seminars			1			1			1				3
Attendees	80	61	86	56		75	74	47	75				554
<b>MAINETRAC</b>													
Referrals	4	2	5	1	3	2	1	0	0				18
Ongoing Cases	1	1	1	5	2	0	0	1	0				11
Completed Cases	3	1	3	3	0	2	3	0	1				16
Community Service Hours	95	40	55	80	43	40	45	20	20				438
<b>PEER JURY</b>													
New Cases	4	7	0	0			6	7	1				25
High School Jurors	14	14	14	6			6	7	7				68
Ongoing Cases	3	2	7	5			0	0	4				21
Completed Cases	4	6	1	4			1	5	4				25
Community Service Hours	150	70	95	90			20	100	100				625

# MaineStay FY 2018-2019 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
<b>MENTORING</b>													
Youth Participants	16	16	16	16	16		13	10	11				114
Adult Mentors	16	16	16	16	16		13	10	11				114
<b>FUTURE LEADERS</b>													
Youth Participants	15	15					25	30	51				136
High School Mentors	10	10					9	22	22				73
<b>ART IN THE TOWN</b>													
Youth Participants	17	17					13	13	13				73
<b>SUMMER CAMP</b>													
Youth Participants				20	22								42
<b>STUDENT GOVERNMENT DAY</b>													
Youth Participants		41		34					41				116
Agency Representatives		9		2					12				23
<b>FISH</b>													
Incoming Calls	43	35	52	61	62	51	49	63	59				475
Total Calls	85	69	92	117	126	108	98	116	109				920
Riders Served	14	13	14	18	19	19	15	20	17				149
Rides (one way)	64	47	66	76	82	72	66	86	88				647
Volunteers	10	10	9	14	13	13	12	11	12				104

## Richard Lyon

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**From:** Kristina Christie <kchristie@mainetown.com>  
**Sent:** Monday, December 17, 2018 2:00 PM  
**To:** 'Richard Lyon'  
**Subject:** District 63 - Expanded Learning Site Visit notes from 12/11/18 - Stevenson School

Hello Richard,

Please find the Site Visit notes from Stevenson from 12/11/18.

Stevenson School Site Visit performed on Tuesday, December 11, 2018

22 Students were in attendance today.

Most students will be picked up by parent after the program ends, no later than 5pm.

1 student was picked up early today, prior to 4pm. The parent was let in through the side door, and signed their child out.

1 student will be staying past 5pm, the parent will be arriving prior to 6pm.

There were two individuals supervising the after-school program today (JoAnn Wilson the regular site coordinator, was out sick. The two were Grace from the office and Gloria.)

I arrived at Stevenson, and sat in the main office, at first. When school lets out at 3pm, attendance is taken in the library. Then everyone goes to the Gymnasium. I met everyone in the Gymnasium after attendance.

After that the students go to the Gymnasium. There, the leaders take care of the agenda for the day. They let the kids know what they have for snack, and then one table at a time lines up for the snack. The quietest and most well behaved tables go first. Some kids bring their own snack. They are given about 15 – 20 minutes for snack.

Today after snack time they went outside. When the tables were clean is when the students may go outside. Students were dismissed table by table depending on which table was cleanest and which group was quietest and well mannered. Gloria would state a student's name and then say thank you for showing good manners, thank you for being a good example, etc. (Grace made an executive decision to not give them a choice between outside and playing a game etc. because the kids all could use the time to burn off some energy. Sometimes the students are given a choice to play a game or go play outside.) Grace stated the more options the students get, usually the happier they are. While outside some students played on the playground, others in the snow, and some in the field (looked like a soccer field).

After 20-25 minutes or so outside, the students came back inside and after getting their hats and boots off, each student got their homework out. They were working on Math. Students get about a half hour for homework. The leaders help the students as needed.

Closer to the end of the after school program, approximately the remaining 20-25 minutes, students get a choice of an 1. Art and craft project or 2. Play Computer Games (they are educational math computer games.) The computer game is called Zern, and there are different levels. Each student has their own password and are able to save their work and achievements.

The leaders focus for the students, was on good behavior, manners, and how they treat others. There were a few posters that caught my eye. 1. Stevenson Stars: Be Respectful, Be Responsible, Be Peaceable, and Be United and 2. Are you in the a 4s Line? Silent, Still, Straight & Smiling. To gain the students attention Grace used a clapping technique and Gloria used a whistle technique.

Thank you have a great rest of the day.

**Maine Township Code  
Enforcement Office**

**To:** Elected Officials  
**From:** Nader Ghazaleh, Code Enforcement Officer  
**CC:** Dayna Berman, Administrator  
**Date:** 12/18/2018

---

Going into our winter season, we got a preview of what to expect with our first heavy, wet snow fall of the season. Was busy assisting the highway department ticketing and removing vehicles off of posted snow routes. We also cleared garbage routes to give access to Republic for better collection effort. Many residents complained regarding snow removal and being plowed in. Stayed busy giving advice and sometimes helping residents getting their vehicles moved. One of the challenges was convincing residents not to put garbage out until the night before pick up day. Because of the snow storm, we had many incidents regarding fallen trees, branches, and few communication lines falling, due to the heavy wet snow.

Over on Elm Terrace, a neighbor's tree fell onto a resident's garage. With the assistance of Cook County, we were able to get the tree removed. Had one eviction on Dee Road and had to contact Cook County Sheriff to be sure they were involved before calling in to have a special pick up. Residents are to be given 24 hours to remove their belongings before it has to be removed. This past month, I have been focusing on commercial vehicles being parked on the right-of-way. A couple of tickets had to be issued, but I was able to get the majority of vehicles to comply.

December warnings issued: 31

December tickets issued: 15

# MAINE TOWNSHIP GENERAL ASSISTANCE

LAURA J. MORASK  
TOWNSHIP SUPERVISOR

1700 BALLARD ROAD  
PARK RIDGE, ILLINOIS 60068-1006  
(847) 297-2510 FAX (847) 297-5914

MARSHA S. WARNICK  
DIRECTOR OF GENERAL ASSISTANCE

TO: ELECTED OFFICIALS

FROM: KATHY SABBINI

ASSISTANT DIRECTOR OF GENERAL ASSISTANCE

## LIHEAP PROGRAM---

IN REGARD TO THE LIHEAP SEASON THAT HAS STARTED SINCE OCTOBER, 2018 THE AMOUNT OF LIHEAP APPLICATIONS THAT HAVE BEEN COMPLETED FOR THE MONTH OF NOVEMBER, 2018 HAS BEEN 289 LIHEAP APPLICATIONS.

AS OF DECEMBER 1 , 2018 EVERYONE CAN APPLY FOR LIHEAP ASSISTANCE WHO FALL UNDER THE INCOME GUIDELINES FOR THE LIHEAP PROGRAM.

THE AMOUNT OF LIHEAP APPLICANTS THAT OUR OFFICE HAS SEEN SO FAR FOR THE MONTH OF DECEMBER, 2018 IS 147.

OUR OFFICE IS QUITE BUSY WITH LIHEAP APPLICANTS AND WITH OTHER VARIOUS PROGRAMS THAT INCLUDES MEDICARE, MAINELINES, BENEFIT ACCESS AND PUBLIC AID ADVOCACY.

THE ACCESS TO CARE PROGRAM HAS NEW APPLICATIONS THAT OUR OFFICE HAD RECEIVED WITH A SET OF INSTRUCTIONS ON THE BACK FOR THOSE CLIENTS WHO DON'T QUALIFY FOR MEDICAID OR MEDICARE AND STILL NEED BASIC MEDICAL CARE.

IN THE GENERAL ASSISTANCE DEPARTMENT, ONE OF OUR STAFF MEMEBERS WENT TO A BENEFIT ACCESS TRAINING PROGRAM ON DECEMBER 13,2018 IN ORDER TO BE CROSS-TRAINED IN OUR DEPARTMENT TO HELP THOSE WHO CAN GET A REDUCED FEE OF \$24.00 FOR THE VEHICLE LICENSE PLATE RENEWAL STICKERS AND/ OR HAVE ACCESS TO THE REDUCED OR FREE PASS DEPENDING UPON THE RESIDENT'S INCOME FROM THE PREVIOUS CALENDAR YEAR.



GA Monthly Stats November, 2018

GENERAL ASSISTANCE	
NEW	3
ONGOING	21
EMERGENCY RENTAL ASSISTANCE	3
FOOD PANTRY	7
IMMIGRATION REFERRALS	0
LIHEAP- ENERGY ASSISTANCE (SPECIAL HELP, EXTRA HELP, HARDSHIP, SHARE THE WARMTH, FURNACE, WEATHERIZATION, PIPP	289
ACCESS TO CARE (ATC)	2
SECTION 8 ASSISTANCE	0
SALVATION ARMY ASSISTANCE	0
INFO. & ASST. GENERAL ADVOCACY	66
BENEFIT ACCESS	47
PUBLIC AID ADVOCACY NON GA	46
QMB/SLIB	9
SHIP/MEDICARE/MEDICARE D	75
FREE TELEPHONE APP./BILL	2
MAINE LINES TICKETS SOLD	80
VETERAN'S ASSISTANCE REFERRALS	0
FIRE VICTIMS ASSISTANCE	0

## MAINSTREAMERS HIGHLIGHTS

November 2018

Marie Dachniwsky, Director

**DAY TRIPS** - In the month of November we had four-day trips that included "The Chicago Pedway Tour", "Beauty and the Beast, Drury Lane Theatre", "Chicago Holiday Lights" and "The Wizard of Oz", Paramount Theatre.

***The Chicago Pedway Tour*** - Members had the opportunity to walk through the underground passageway and see the cool architecture of the Illinois Center Pedway. They learned how an abandoned railway freight yard was transformed into an important urban development which was designed as "the futuristic city within a city". Some members were amazed that for all the years they have lived in Chicago they never knew this underground passage existed.

***Chicago Holiday Lights*** – To kick off the holiday season we started the trip with a wonderful late afternoon lunch at an old time favorite, Lawry's. Afterwards our guests were able to enjoy one of Chicago's favorite outdoor events, the Christkindl market. They also had the opportunity to stroll around Millennium Park to see Chicago's Christmas tree and lights. Our final stop was some shopping at the wonderful "Eataly".

### HEALTH INFORMATIVE

***Music & the Brain:***

***Presenter Helen Ekstam, Journey Care***

A total of 67 members attended a free lecture, "Music and the Brain", - Using Music to Enhance One's Mind, Body & Spirit. Members learned how music enhances memory and can enrich your life during daily stressors and challenges.

### BOOK REVIEW

Barbara Rinella provided our MaineStreamers a magical book review – "Mrs. Grant and Madame Jule" by Jennifer Chiaverini. We had a total of 97 members who were able to enjoy this presentation.

### NOVEMBER LUNCHEON

We had 159 members enjoy our November Luncheon. Included with a full course meal we had the Mather Jammers featuring Ovie Salgado from Mather Life Ways perform music from the 60's, 70's and 80's. Everyone seemed to enjoy hearing music from their era. Many members joined in the singing and many danced.

MAINESTREAMERS 2018-2019 STATISTICAL REPORT - NOVEMBER 2018

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
<b>RECREATIONAL PROGRAMS</b>					
Bingo (Monthly)	36	204	\$175.00	\$34.70	\$140.30
Day at the Races (Monthly)	42	340	\$252.00	\$190.00	\$62.00
Movie of the Month (Monthly)	45	389	\$90.00	\$65.18	\$24.82
Pinochle Tournament/Social	41	210	\$204.00	\$210.39	(\$6.39)
Women's/Mens Breakfast (Alternating Months)	8	117	\$96.00	\$104.26	(\$8.26)
Twilight Dining Outing (Alternating Months)		174			\$0.00
Fishing Events/Banquet (6 Times a Year)		59			\$0.00
Intergenerational Fishing Outing (Twice a Year)		8			\$0.00
Book Review (3-Times a Year)	97	97	\$601.00	\$600.00	\$1.00
<b>HEALTH/INFORMATIVE</b>	67	628	\$0.00	\$0.00	\$0.00
Music and the Brain					
<b>FITNESS CLASSES</b>					
Senior Aerobics (8 week sessions)		155			\$0.00
Yoga (8 Week Sessions)		66			\$0.00
Zumba Gold (8 Week Sessions)	28	115	\$855.00	\$360.00	\$495.00
Zumba Gold Toning (8 week Sessions)		23			\$0.00
Chair Yoga (8 Week Sessions)	15	42	\$600.00	\$375.00	\$225.00
<b>CLASSES/PROGRAMS</b>					
Computer Class (Alternating Months)	cancelled	63			\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)	12	25	\$204.00	\$219.00	(\$15.00)
Rules of the Road (3- Times a Year)		88			
Defensive Driving Course (Held Quarterly)	10	51	\$0.00	\$0.00	\$0.00
Meditation	12	12	\$705.00	\$509.70	\$195.30
<b>LUNCHEONS</b>	159	786	\$4,040.00	\$3,844.00	\$196.00
<b>ANNUAL SPECIAL EVENTS</b>					
<b>MISCELLANEOUS EVENTS</b>					
		387			\$0.00
<b>DAY TRIPS</b>	207	1,853	\$16,145.00	\$15,365.07	\$779.93
<b>LONG DISTANCE TRIPS</b>	5	171	\$529.60	\$0.00	\$529.60
<b>SENIOR MAILING (Monthly)</b>	30	256	\$0.00	\$45.00	(\$45.00)
<b>NEWCOMERS PRESENTATION (Alternating months)</b>		81			\$0.00
<b>ADVISORY COUNCIL MEETING (Held Quarterly)</b>		32			\$0.00
<b>TOTAL</b>	814	6432	\$24,496.60	\$21,922.30	\$2,574.30
<b>NEW MEMBERS</b>	26	280	Average Age	71	



## Board Report for November/December

2018

Marty Cook

### Friday Night Recovery Meeting Attendance:

- We continue to see strong support for our meeting via community based treatment referrals

November 23 <sup>rd</sup> , 2018	32 Participants
November 30 <sup>th</sup> , 2018	31 Participants
December 7 <sup>th</sup> , 2018	33 Participants
December 14 <sup>th</sup> , 2018	27 Participants

### Monday Night Community Service, Holy Family Hospital:

- Eight (8) Recovery Connection volunteers spoke with 19 young adult patients in treatment at Holy Family Hospital.

### Community Outreach:

- MTRC staff spoke with four (4) community parents and advised on our program as well as possible recovery outlets for their children.
- MTRC partnered with the American Heart and Respiratory Association to spearhead a pilot program that aims to work with the population in recovery that seek additional assistance to help quit smoking and vaping. Our attendance is strong and continues to grow on a weekly basis.
- MTRC staff member (Nick Kanehl) has been speaking on Thursdays at a north suburban treatment center to young adults advising on a plan once they leave treatment.
- MTRC was invited by Jewish Center for Addiction to participate in the Gift of Recovery Event. One of our participants was asked to speak on their panel and share their story of experience, strength and hope.

### MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:

November 23 <sup>rd</sup> , 2018	9 Participants
November 30 <sup>th</sup> , 2018	6 Participants
December 7 <sup>th</sup> , 2018	10 Participants
December 14 <sup>th</sup> , 2018	11 Participants

### Miscellaneous:

- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 353.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 358 members.
- MTRC has continued to see strong support at its annual winter volleyball league. In partnership with Maine East High School, our weekly meeting participants were able to fellowship while staying active (playing volleyball) on Sundays.
- MTRC was gifted with 25 free passes to the Niles Health and Fitness Center to provide to the participants at our Friday night meetings.
- MTRC invited a participant in AA to come speak to our participants on Friday night. This was a older man who has about 39 years of sobriety and got sober at an early age. His message was well received by our current age group.

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY  
MONTHLY STATISTICAL REPORT**

**To: Laura Morask  
Maine Township Supervisor**

**From: Carol Langan  
Director – Food Pantry**

**Re: Report of Services Rendered during the Month of November 2018**

**I. Maine Township Emergency Food Pantry Distribution**

<b>a. Family Boxes of Food Distributed</b>	<b>200</b>
1. Adults Receiving	<u>300</u>
2. Children Receiving	<u>41</u>
<b>b. Emergency Family Boxes of Food Distributed</b>	<u>      </u>
1. Adults Receiving	<u>      </u>
2. Children Receiving	<u>      </u>
	<b><u>TOTAL 200 Boxes</u></b>

**II. Cash Donations and Amounts Received**

Resident Donations	\$6,760.00
Business Donations	\$8,350.00

**Total \$15,110.00**

**III. Food Collections Received during Calendar Month**

Lutheran General Breast Center Park Ridge  
Park Ridge Garden Club  
North Ridge Group Rosemont  
Emerson Middle School Park Ridge  
Mary Seat of Wisdom Park Ridge  
M B Bank Rosemont  
Park Ridge Presbyterian Church

**IV. Special Notations or Contacts**

**Friday Nov.16 Park Ridge Wilderness Princess Group of 24 girls and Fathers**

**Met me at Mariano's in Park Ridge. Gave a short overview of Pantry needs and a wish list  
I received 1000 lbs of food from this activity. This was the second time for this type of  
Donation**

**It was well received by parents once again.**

**Attended 5<sup>th</sup> Annual Turkey Bowl at Country Side We received Two Turkeys.**





Approved  
12/20/17

AGENCY	2017 GRANT	2018 REQUEST	Laura J. Morask	Kimberly Jones	David A. Carrabotta, Esq.	Claire R. McKenzie	Susan Kelly Sweeney	Dayna Berman	Mary Swanson	Marsha Warnick	Richard Lyon	Oksana Bukaczyk	Elected Officials Average*	2018-2019 GRANT
AVENUES TO INDEPENDENCE	\$49,200	\$50,000	\$50,000	\$50,000	\$45,000	\$50,000	\$47,900	\$49,200	\$50,000	\$50,000	\$50,000	\$49,200	\$48,580	\$48,580
CENTER FOR ENRICHED LIVING	\$2,000	\$3,500	\$2,000	\$2,000	\$1,500	\$2,000	\$2,000	\$2,000	\$2,000	\$3,500	\$1,000	\$2,000	\$1,900	\$1,900
CENTER OF CONCERN	\$35,000	\$40,000	\$45,000	\$45,000	\$35,000	\$35,000	\$34,000	\$25,000	\$35,000	\$35,000	\$34,000	\$35,000	\$38,800	\$38,800
CHILDREN'S ADVOCACY CENTER	\$3,200	\$4,500	\$4,000	\$4,000	\$4,200	\$4,500	\$3,100	\$3,200	\$3,500	\$4,500	\$4,000	\$3,200	\$3,960	\$3,960
DISTRICT 63 EDUCATION FOUNDATION/EXPANDED LEARNING	\$49,000	\$105,600	\$30,000	\$49,000	\$0	\$30,000	recuse	\$35,000	\$45,000	\$0	\$48,000	\$35,000	\$27,250	\$27,250
DISTRICT 207 SCHOOL-BASED HEALTH CENTER	\$0	\$2,500	\$0	\$0	\$0	\$2,500	\$0	\$0	\$0	\$0	recuse	\$0	\$500	\$500
FAMILY BEHAVIORAL HEALTH CLINIC	\$8,000	\$40,000	\$10,000	\$10,000	\$8,000	\$15,000	\$10,000	\$0	\$8,000	\$8,000	\$5,000	\$4,000	\$10,600	\$10,600
FISH	\$5,500	\$5,500	\$6,000	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,000	\$5,500	\$5,600	\$5,600
JOSSELYN CENTER	\$112,000	\$115,000	\$115,000	\$115,000	\$98,000	\$115,000	\$109,200	\$112,000	\$112,000	\$115,000	\$115,000	\$112,000	\$110,440	\$110,440
GLENKIRK	\$3,600	\$5,000	\$4,000	\$3,600	\$4,000	\$3,600	\$3,500	\$3,000	\$4,000	\$3,600	\$3,500	\$3,600	\$3,740	\$3,740
HARBOUR	\$3,900	\$8,000	\$4,000	\$4,000	\$3,900	\$3,900	\$5,000	\$3,900	\$4,000	\$5,000	\$4,500	\$4,000	\$4,160	\$4,160
LIFE SPAN	\$7,200	\$10,000	\$8,000	\$8,000	\$7,200	\$7,200	\$7,200	\$7,200	\$8,000	\$8,500	\$9,000	\$7,200	\$7,520	\$7,520
LEYDEN FAMILY SERVICE AND MENTAL HEALTH CENTER	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$55,000	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000	\$59,000	\$59,000
MAINE-NILES ASSOCIATION OF SPECIAL RECREATION	n/a	\$5,000	\$500	\$1,000	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0	\$0	\$300	\$0
MAINE COMMUNITY YOUTH ASSISTANCE FOUNDATION (MCYAF)	\$0	\$7,500	\$3,000	\$1,000	\$7,500	\$5,000	\$2,000	\$2,000	\$1,500	\$5,000	\$1,000	\$1,000	\$3,700	\$3,700
MIRACLE HOUSE	\$4,400	\$4,000	\$5,000	\$5,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$4,400	\$4,700
NAMI-CCNS	\$2,100	\$6,000	\$3,000	\$2,500	\$2,400	\$2,100	\$2,100	\$1,500	\$3,000	\$2,500	\$1,000	\$2,100	\$2,420	\$2,420
NORTH SHORE SENIOR CENTER	\$1,500	\$3,000	\$1,500	\$1,500	\$1,000	\$1,500	\$1,500	\$1,500	\$1,500	\$3,000	\$1,500	\$1,500	\$1,400	\$1,400
NORTHWEST CASA	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
NORTHWEST COMPASS, INC. (formerly CEDA NORTHWEST)	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	\$7,200	\$2,000	\$7,200	\$6,000	\$7,200	\$7,000	\$7,200	\$6,160	\$6,160
NORTHWEST SUBURBAN DAY CARE CENTER	\$42,000	\$50,000	\$42,000	\$42,000	\$42,000	\$42,000	\$40,950	\$42,000	\$42,000	\$50,000	\$43,000	\$43,000	\$41,790	\$41,790
OLDER ADULT SERVICES/HOME DELIVERED MEALS	\$5,500	\$5,500	\$5,000	\$5,000	\$5,000	\$5,500	\$5,300	\$5,500	\$5,500	\$5,500	\$5,500	\$5,500	\$5,160	\$5,160
PEER SERVICES	\$7,600	\$15,000	\$8,500	\$8,000	\$7,600	\$7,500	\$7,600	\$7,600	\$8,000	\$7,600	\$8,000	\$7,600	\$7,840	\$7,840
RESOURCES FOR COMMUNITY LIVING	\$4,000	\$5,000	\$4,000	\$4,500	\$4,000	\$4,000	\$3,900	\$2,000	\$4,000	\$4,000	\$3,000	\$3,000	\$4,080	\$4,080
SEARCH, INC.	\$2,000	\$2,500	\$2,000	\$2,000	\$2,000	\$2,500	\$2,000	\$0	\$2,000	\$2,000	\$500	\$2,000	\$2,100	\$2,100
TURNING POINT BEHAVIORAL HEALTH CARE CENTER	\$47,000	\$75,000	\$50,000	\$49,000	\$39,000	\$58,000	\$40,000	\$47,000	\$50,000	\$60,000	\$48,000	\$47,000	\$47,200	\$47,200
WINGS	\$4,500	\$10,000	\$5,000	\$5,000	\$4,000	\$5,000	\$4,300	\$3,000	\$4,500	\$8,000	\$5,000	\$4,500	\$4,660	\$4,660
TOTAL FUNDING	\$468,400	\$647,300	\$476,700	\$491,800	\$400,000	\$480,500	\$400,050	\$431,300	\$471,000	\$464,400	\$468,500	\$451,100	\$455,260	\$455,260

\*Average is based on the number of responses received (4 or 5).

Note: District 63 Education Foundation /Expanded Learning average was based on 4 responses as Trustee Susan Kelly Sweeney recused herself.

**RESOLUTION NO. 2018-9**

**SCHEDULE OF REGULAR BOARD MEETINGS**

**BE IT RESOLVED** by the Board of Trustees of Maine Township that the following is the schedule of Regular Board Meetings for the Budget Year commencing March 1, 2019 to February 29, 2020:

**2019**

March 26<sup>th</sup>  
April 23<sup>rd</sup>  
May 28<sup>th</sup>  
June 25<sup>th</sup>  
July 23<sup>rd</sup>  
August 27<sup>th</sup>  
September 24<sup>th</sup>  
October 22<sup>nd</sup>  
November 26<sup>th</sup>  
December 23<sup>rd</sup> (Monday)

**2020**

January 28<sup>th</sup>  
February 25<sup>th</sup>

All meetings are on the 4<sup>th</sup> Tuesday of the month, at 6:30 p.m Bills Review and 7:30 p.m. Board meeting. All meetings take place at the Maine Township Town Hall, 1700 Ballard Road, Park Ridge, IL 60068. Due to the Christmas Holiday, December 24<sup>th</sup> Board meeting had to be rescheduled to Monday, December 23<sup>rd</sup>.

Adopted this 27<sup>th</sup> day of December 2018.

\_\_\_\_\_  
LAURA J. MORASK, Supervisor

\_\_\_\_\_  
KIMBERLY JONES, Trustee

\_\_\_\_\_  
DAVID A. CARRABOTTA, Trustee

\_\_\_\_\_  
CLAIRE R. MCKENZIE, Trustee

\_\_\_\_\_  
SUSAN KELLY SWEENEY, Trustee

Attest:

\_\_\_\_\_  
PETER GIALAMAS, Clerk

Dear Mr. Lyon,

I am interested in the open position for Office Manager at MaineStay Youth and Family Services. With my extensive administrative support experience and ability to wear multiple hats, I firmly believe that I am a perfect fit for this important role and can excel at any task.

My most recent position as Radio Billing Administrator for Paramount Advertising and Lead Solutions gave me valuable and relevant experience. My reputation as an important team member who always gets the job done comes from my demonstrated ability to multi-task. In my current position I schedule and write radio safety campaigns, prepare daily, weekly and monthly data reports for management, email correspondence for customers and radio station and process credit card payments and maintain an accurate Accounts Receivable report. My experience has taught me the importance of being proactive, and I pride myself on my ability to adapt to all kinds of situations as they arise.

I am excited about this opportunity with MaineStay Youth and Family services and look forward to demonstrating how I can contribute my skills and talents to making your department run as smoothly as possible. Thank you for your consideration and I look forward to speaking with you soon.

Sincerely,

## **Objective**

A self-motivated and hard-working individual with proven ability to use initiative and problem-solving skills to successfully deal with challenges and effectively handle difficult situations. An energetic, fast learner who is committed to excellent customer service with over fourteen years of experience.

## **Experience**

### **Paramount Advertising and Lead Solutions – Radio Billing Administrator**

[January 2018 – Current]

- Research, schedule and write daily radio advertising orders for billing using DataEase software
- Write a daily average of 40 radio ads
- Maintain a balanced A/R report
- Resolve any customer and Radio requests
- Track and report all revenue and profits using Microsoft Excel
- Maintain all filing; orders, W-9 and affidavit
- Prepare weekly packages for Radio Stations following their specific guidelines; average 300 orders prepped following individual radio station guidelines
- Cross trained to support Auto's department as needed
- Assist operations manager as needed

### **Paramount Advertising and Lead Solutions – Auto's Administrator**

[September 2016 – December 2018]

- Process daily set appointments and prepare for nightly emails to customers with a 150 daily average
  - Maintain Vonage phone system with constant changing numbers
  - Follow up with set appointments to get detailed reports to present to customer to meet package deadlines
  - Proficient in Auto Alert, Pro-Max, J. Reynolds, VinSolutions, E-leads and Higher Gear automotive software
  - Maintain an accurate inventory of all call lists; scrub against DNC, remove duplicates, format to company standards
  - Restructured and maintained all paperwork
  - Prepared and sent nightly emails to dealerships
-

## **St. John Capital Transportation Factoring – Administrative Assistant**

[December 2015 – July 2016]

- Answer and direct all incoming calls to correct department
- Process and correctly apply check and ACH payments; with a daily average of 300 checks and 100 ACH
- Resolve paperwork requests based on customer needs or issues; missing documents, weight tickets or signatures
- Scan, email, and fax POD's daily
- CPT daily schedules submitted by carrier to obtain bank loan
- Maintain up-to date compliance for each carrier and broker; NOA, W9, Carrier Packets

## **Mori Milk & Allstar Ice Cream Co. - Office Clerk**

[July 2011 – December 2015]

- Accurately and efficiently take, process, and file detailed customer orders
- Answer all calls and direct or service any request while providing a positive experience for all customers
- Process driver's daily paperwork following Mori Milk and Deans Milk procedures
- Generated vendor product compliance report upon client request
- Maintaining accurate company account records for payables and receivables
- Rehabilitated an organizing system for all paper files

## **Kings Way Express - Accounts Payable**

[July 2010 - May 2011]

- Prepared and compiled billing documentation for respective client invoicing; average
- Maintained account records, acquired experience with independent finance software
- Provide proper documentation for clients on request
- Database management and inventory

## **Aerie by American Eagle - Stockroom Lead & Customer Service Specialist**

[August 2006 – July 2011]

- Maintained floor displays and presentation of merchandise
- Guided consumer interest to featured merchandise
- Provide customer service based on managerial and company expectations
- Team Leader on projects and training new employees
- Closely work with store manager to implement company policy on store appearance, safety measures, and sanitation

## Education

DeVry University Online  
August 2008 – May 2012  
Accounting and Finance

Maine West High School, Des  
Plaines IL August 2003 - June  
2007  
High School Diploma

## Skills

- Articulate and very effective working with people of all backgrounds
- Computer-literate with software proficiency covering wide variety of applications
- Detail-focused service representative with consistent telecommunications experience
- Familiar with accounting protocols, comfortable with database administration
- Capable of multitasking while organizing daily assignments in a timely manner
- Fluent in Serbian, Croatian, and Bosnian



# Susan Moylan Krey

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**Supervisor**  
Laura J. Morask

**Clerk**  
Peter Gialamas

**Assessor**  
Susan Moylan Krey

December 20, 2018

**Highway Commissioner**  
Walter Kazmierczak

Dear Fellow Board Members:

**Trustees**  
Kimberly Jones  
David A. Carrabotta,  
Esq.  
Claire R. McKenzie  
Susan Kelly Sweeney

For your consideration the proposed budget for 2019/2020 for the Office of Assessor.

The assessor is required to prepare and present a budget for the assessor's office to the Township board at least 60 days prior to the beginning of each fiscal year. 35 ILCS 200/30.

**GENERAL OFFICES**  
1700 Ballard Rd.  
Park Ridge, IL 60068  
847-297-2510  
847-297-1335 Fax

This year we will have our triennial reassessment with the Cook County Assessor. For the 2016 triennial we serviced approximately 6,000 residents within 48 days. I expect an increase of served residents for this year. The salary line item, along with a suggested 2% raise for staff, include temporary staffing for these days.

**HIGHWAY  
DEPARTMENT**  
1401 Redeker Rd.  
Des Plaines, IL 60016  
847-297-5225  
847-297-8723 Fax

Other adjustments include increase in social security, decrease in IMRF, increase in postage, miscellaneous, and office supplies. Because insurance costs are not decided until June it is suggested by Catherine Sbarra to include a 15% increase, which I would hope to be more favorable by that time.

A recommendation, if we can do some cross training with staff from other departments to commit to working with the assessors office during the time frame needed, I may be able to reduce cost of additional temporary staffing.

Lastly, are old budget is not reflective of shortages that will accure at fiscal end.

Sincerely,

Susan M Krey, CIAO

Assessor

## 2019-2020 Assessor Budget

	Old	New
Salary - Assessor Division	\$179,147.00	\$198,395.00
Assessor - Social Security	\$12,813.00	\$14,355.00
IMRF - Assessor Division	\$20,009.00	\$17,584.00
Assessor - Health Insurance	\$110,090.00	\$126,603.00
Dental Insurance	\$5,022.00	\$5,022.00
Life Insurance	\$487.00	\$487.00
Conferences- Meetings	\$848.00	\$848.00
Cook Cty Assessor Tie-in & Aims System	\$1,025.00	\$1,025.00
Due- Subscriptions	\$300.00	\$452.00
Equipment Leasing - Maint	\$350.00	\$350.00
Mileage - Travel - Lodging Expense	\$1,200.00	\$1,200.00
Postage	\$1.00	\$400.00
Printing - Publishing	\$151.00	\$397.00
Sidwell Maps	\$707.00	\$707.00
Staff Training	\$116.00	\$116.00
Miscellaneous	\$1.00	\$177.00
Office Supplies/Small Equipment	\$1.00	\$1,128.45
<b>Total</b>	<b>\$332,268.00</b>	<b>\$369,246.45</b>

Revised:

12/19/2018

Z:2019\_2020 Assessor Budget to be Distributed to Board Members



Wiesia Tytko

FOIA

**From:** Cal Skinner <calskinner2@gmail.com>  
**Sent:** Saturday, October 13, 2018 2:42 PM  
**To:** FOI Maine Twp; Cal Skinner  
**Subject:** FOI Req for emails

Under the FOIA I request all 2017 and 2018 emails between Kimberly Jones and Maine Township Supervisor Laura Morask ([asacyclone@aol.com](mailto:asacyclone@aol.com); [lmorask@mainetown.com](mailto:lmorask@mainetown.com); [laura@lauralaw.org](mailto:laura@lauralaw.org)) relating to Maine Township Trustees Sweeney or Carrabotta.

Thanks for fulfilling this request.

cal skinner  
McHenry County Blog  
275 Meridian St.  
Crystal Lake, IL 60014  
815-459-3506

Received  
10/15/2018

Response by:  
MON - 10/22/2018

Extension due to:  
Mon: 10/29/2018

Maine Township  
1700 Ballard Road  
Park Ridge, Illinois 60068

*Received*  
12/12/2018  
*Response by*  
12/19/2018 (Wed)

**FREEDOM OF INFORMATION REQUEST**

FROM:  
Name: Bill Kenney - Lakeshore Recy Systems

Address: 6132 Oakton Street

City/State/Zip: Morton Grove, IL 60053

Phone Number: 773-685-8811

TO:  
Freedom of Information Officer  
Wiesia Tytko  
wtytko@mainetown.com  
Fax #: 847-2971335  
Phone #: 847-297-2510 ext. 222

Today's Date: 12/12/18

DESCRIPTION OF REQUESTED RECORD(S): (Describe in detail, using reverse side if necessary, or attach separate sheet).

Please provide copies of the Township's current residential waste and recycling contract,

as well as any and all current pricing, addendum and expiration dates.

An emailed copy of the requested material is fine. Thanks!!

Please indicate if you wish to inspect the records or wish a copy of them:

                     Inspection                        X   Copy

Charges:      First 50 pages at no charge, then \$.15 per page (per side) for  
                    letter or legal size document  
                    Oversized documents: actual cost  
                    Color copies: actual cost

Commercial purpose?      Yes                 No   X  

For Office Use Only

Date Received 12/12/2018  
Date Response Due 12/19/2018 (Wedn.)  
Received By W. Tytko

Notations \_\_\_\_\_

Wiesia Tytko

*Received*  
*12/13/2018*

**From:** dberman@mainetown.com  
**Sent:** Thursday, December 13, 2018 9:39 AM  
**To:** Wiesia Tytko  
**Subject:** FW: FOIA Request - Election Data

*Response by*  
*12/20/2018*

Dayna Berman  
Administrator  
Maine Township  
1700 Ballard, Rd.  
Park Ridge, IL 60068  
847-297-2510  
847-297-1335 Fax

"Notice of Confidentiality to recipient of this Electronic Message: This Electronic Message contains confidential information of Maine Township and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be used by the person(s) named for the purpose intended and for no other purpose. Any use, distribution, copying or disclosure by any other persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 847-297-2510 and then destroy original Electronic Message."

**From:** Kaza Rhan <news+2junk-ZHSyimQILPY1RCyQ@news.locallabs.com>  
**Sent:** Wednesday, December 12, 2018 6:13 PM  
**To:** info@mainetown.com  
**Subject:** FOIA Request - Election Data

To whom it may concern,

I am writing to you on behalf of LocalLabs which is the publisher of Prairie State Wire, an online publication that reports on and informs the public about local government activities. We are requesting election data for last held election in your jurisdiction.

Additionally, we are requesting electronic (preferably non-PDF such as CSV, Excel, Txt) data with the following data points:

- 1) Election Type (2018 November General/Consolidated/Local/Municipal)
- 2) Election date
- 3) Contest/Race (i.e. Governor)
- 4) Candidate name
- 5) Candidate party (if applicable)
- 6) Vote count

Deadline for next election

The purpose of the request is to access and disseminate information as a matter of public interest and is not for the principal purpose of personal or commercial benefit. I qualify as media under the definition in Section 2 (c-10) ("Commercial purpose"), Section 2 (f) ("News media"), Section 2 (g) ("Recurrent requester"), and Section 2 (h) ("Voluminous request") of the Freedom of Information Act, for the purposes of being exempt to the provisions of Section 3.1 (Requests for commercial purposes), Section 3.2 (Recurrent requesters), Section 3.6 (Voluminous requests), and Section 6 (Authority to charge fees). Therefore, I request you furnish any responsive documents and items without charge.

Thank you,

Kaza Rhan

Manager

LocalLabs

*Received:*  
*12/11/2018*

**Wiesia Tytko**

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**From:** Thomas Haley <THaley@iiffc.org>  
**Sent:** Monday, December 10, 2018 6:31 PM  
**To:** wtytko@mainetown.com  
**Subject:** 2018 Resurfacing Program

*Response by:*  
*(Tue) 12/18/2018*  
*#1*

To Whom it May Concern:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et. Seq.), the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) respectfully requests the following information regarding the 2018 Resurfacing Program:

1. Please provide the bid tabulations for the project.
2. Please advise if the projects have been awarded, to whom they've been awarded, the start date, and estimated end date.
3. Please provide a list of sub-contractors if applicable.

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees, please bill our office and provide us with your public agency's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material. Please send the requested documents to the email address listed on this request, if possible. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public agency has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent. We appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the law. This information is not for use for commercial or solicitation purposes.

Respectfully yours,

Thomas Haley  
Construction Analyst  
**Indiana, Illinois, and Iowa Foundation  
for Fair Contracting**  
6170 Joliet Rd., Suite 200  
Countryside, IL 60525  
Ph: (708) 548-4948  
Fax: (815) 254-3525  
Email: [thaley@iiffc.org](mailto:thaley@iiffc.org)  
Web: [iiffc.org](http://iiffc.org)

*Received:*  
12/11/2018

*Response by:*  
(Tue) 12/18/2018 #2

**Wiesia Tytko**

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**From:** Thomas Haley <THaley@iiffc.org>  
**Sent:** Monday, December 10, 2018 6:31 PM  
**To:** wtytko@mainetown.com  
**Subject:** Curb, Gutter & Sidewalk Project

To Whom it May Concern:

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et. Seq.), the Indiana, Illinois, Iowa Foundation for Fair Contracting (III FFC) respectfully requests the following information regarding the Curb, Gutter & Sidewalk Project:

1. Please provide the bid tabulations for the project.
2. Please advise if the projects have been awarded, to whom they've been awarded, the start date, and estimated end date.
3. Please provide a list of sub-contractors if applicable.

As a not-for-profit organization serving the public interest, we respectfully request the waiver of any fees for copying the requested records. If there are any fees, please bill our office and provide us with your public agency's statutory compliant schedule of allowed fees. Once received, we will remit payment for the requested material. Please send the requested documents to the email address listed on this request, if possible. If any portion of this request is denied, please cite the specific exemption(s) that allows the denial. If the public agency has an appeal procedure, please provide the name, title and address of the person to whom the appeal should be sent. We appreciate your handling this request as soon as possible and we look forward to hearing from you within the limits allotted by the law. This information is not for use for commercial or solicitation purposes.

Respectfully yours,

Thomas Haley  
Construction Analyst  
**Indiana, Illinois, and Iowa Foundation  
for Fair Contracting**  
6170 Joliet Rd., Suite 200  
Countryside, IL 60525  
Ph: (708) 548-4948  
Fax: (815) 254-3525  
Email: [thaley@iiffc.org](mailto:thaley@iiffc.org)  
Web: [iiffc.org](http://iiffc.org)

a Tytko

**From:** dberman@mainetown.com  
**Sent:** Monday, December 17, 2018 10:28 AM  
**To:** Wiesia Tytko  
**Subject:** FW: FOIA Request - Elected Boards and Officials

*Received:*  
12/17/2018

*Responded by:*  
12/24/2018

Dayna Berman  
Administrator  
Maine Township  
1700 Ballard, Rd.  
Park Ridge, IL 60068  
847-297-2510  
847-297-1335 Fax

"Notice of Confidentiality to recipient of this Electronic Message: This Electronic Message contains confidential information of Maine Township and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be used by the person(s) named for the purpose intended and for no other purpose. Any use, distribution, copying or disclosure by any other persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 847-297-2510 and then destroy original Electronic Message."

**From:** Kaza Rhan <news+N0hqO1JvTpOdmwY9WDRpXg@news.locallabs.com>  
**Sent:** Friday, December 14, 2018 6:30 PM  
**To:** info@mainetown.com  
**Subject:** FOIA Request - Elected Boards and Officials

To whom it may concern,

I am writing to you on behalf of LocalLabs which is the publisher of Prairie State Wire, an online publication that reports on and informs the public about local government activities. We are requesting data on your elected boards and officials.

Additionally, we are requesting electronic (preferably non-PDF such as CSV, Excel, Txt) data with the following data points:

- 1) Name
- 2) Term start date
- 3) Term end date
- 4) Salary
- 5) Email Address

The purpose of the request is to access and disseminate information as a matter of public interest and is not for the principal purpose of personal or commercial benefit. I qualify as media under the definition in Section 2 (c-10) ("Commercial purpose"), Section 2 (f) ("News media"), Section 2 (g) ("Recurrent requester"), and Section 2 (h) ("Voluminous request") of the Freedom of Information Act, for the purposes of being exempt to the provisions of Section 3.1 (Requests for commercial purposes), Section 3.2 (Recurrent requesters), Section 3.6 (Voluminous requests), and Section 6 (Authority to charge fees). Therefore, I request you furnish any responsive documents and items without charge.

Thank you,

Kaza Rhan

Manager

LocalLabs